



TOWN OF SEWALL'S POINT BUILDING DEPARTMENT
One South Sewall's Point
Road Sewall's Point,
Florida 34996
Tel 772-287-2455 Fax 772-220-4765



Since 1990,
Sewall's Point
has proudly
been
designated a
"Tree City
USA"

APPLICATION FOR TREE REMOVAL, RELOCATION OR REPLACEMENT PERMIT ON RESIDENTIAL PROPERTY

(This permit is required for ALL tree removal in a residential area, including new construction and/or renovation)

A Permit is REQUIRED to remove or relocate ANY tree(s) with two (2) exceptions: (1) Citrus tree(s) or (2) Tree(s) less than two inches (2") in diameter measured four feet (4') from the top of soil.

Trimming or pruning a tree to the extent that its natural function is severely altered is EFFECTIVE REMOVAL and requires a permit for tree removal.

*****PENALTIES FOR UNPERMITTED TREE REMOVAL ARE UP TO \$5,000 PER TREE*****

Criteria for Review: The Town shall first consider adverse impacts to soils, water, ecological systems, noise, wildlife habitat, property values, and other criteria identified in Town ordinances, including without limitation any impacts to a "Specimen Tree" having high aesthetic or ecological value. If this initial review is passed, a permit will be issued only if one of the following conditions are met: (1) the tree is in an area where structures or utilities are permitted under Town codes AND preserving the tree would unreasonably restrict the economic enjoyment of the property AND the tree cannot reasonably be relocated on the property; or (2) the tree is diseased or injured OR located too close to structures OR interferes with existing utilities OR creates an unsafe visual obstruction; or (3) the tree is to be replaced by another tree on the owner's property.

The Town will require that you retain the services of a Certified Arborist to complete the attached International Society of Arboriculture (ISA) Basic Tree Risk Assessment form in the event that the permit application includes removal of an apparently healthy tree due to its proximity to a structure or concern for a safety condition. This requirement may be waived by the Town in its discretion.

Application procedures:

1. Complete application information including sketch below.
2. Place identification tape or ribbon on each tree proposed for removal/relocation.
3. Inspector will visit site and confirm (a) whether property meets residential tree requirements (b) identify prohibited species for removal from property.
4. Applicant can obtain permit, if issued, from Town Hall. Permit must be posted on site prior to work proceeding.
5. Permits expire if work does not begin within 3 months and if activity is interrupted over 45 days.

Permit Fee is \$15.00. (No fees are assessed for removal of prohibited species or for a tree which is dead, diseased, injured, or hazardous to life or property.)

AS A CONDITION OF ISSUANCE OF ALL PERMITS HEREUNDER, ALL PROHIBITED SPECIES MUST BE REMOVED FROM THE ENTIRE PROPERTY AND COMPLIANCE WITH MINIMUM NUMBER AND SIZE OF TREES REQUIRED BY TOWN CODE BASED ON LOT SIZE MUST BE MET.

IF THE PERMIT IS DENIED, THE TOWN WILL NOTIFY THE APPLICANT IN WRITING OF THE BASIS FOR DENIAL. APPEAL MAY BE MADE TO THE CODE ENFORCEMENT BOARD AS PROVIDED IN THE TOWN ORDINANCE.

THE FOLLOWING IS A LIST SPECIES ARE CONSIDERED NATIVE, PROTECTED SPECIES (the list may be modified from time to time by regulatory agencies; applicant is responsible for independent confirmation): BLACK IRONWOOD, BLACK MANGROVE, BLOLLY, BUTTONWOOD, CABBAGE (SABLE) PALM, COCOPLUM (RED TIP AND GREEN TIP), CORAL BEAN, DEER MOSS, GRAY TWIG, GOPHER APPLE, GUMBO LIMBO, INKWOOD, LAUREL OAK, LEATHER FERN, LIVE OAK, MAHOGANY, MARLBERRY, MASTIC, MULBERRY, MYRTLE OAK, PARADISE TREE, PIGEON PLUM, POND APPLE, PRICKLY PEAR, RED MANGROVE, RED MAPLE, RED BAY, SAFFRON PLUM, SAND PINE, SCRUB PINE, SATINLEAF, SAW PALMETTO, SCRUB HICKORY, SEA GRAPE, SEA OXEYE, SLASH PINE, STOPPERS, WILD LIME, SUMAC (SOUTHERN), SUGAR BERRY (HACKBERRY), TORCHWOOD, WILD COFFEE, VARNISH LEAF, WATER OAK, WAX MYRTLE, WEST INDIAN CHERRY, WHITE MANGROVE.



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TREE REMOVAL, RELOCATION, REPLACEMENT PERMIT
WORK PERMITTED FROM 8:00 AM TO 5:00 PM – NO SUNDAYS

Owner _____ Property Address _____ Phone _____

Contractor _____ Address _____ Phone _____

No. of Trees REMOVE ___ Species _____ Caliper @ 4' above soil ___ (inches) Height ___ (ft.)

No. of Trees RELOCATE/REMOVE ___ Species _____ Caliper @ 4' above soil ___ (inches) Height ___ (ft.)

No. of Trees REPLACE/REMOVE ___ Species _____ Caliper @ 4' above soil ___ (inches) Height ___ (ft.)

REPLACED OR RELOCATED TREES MUST BE INSPECTED WITHIN 30 DAYS OF PERMIT ISSUANCE

ALL PROHIBITED SPECIES AND VEGETATIVE WASTE MUST BE REMOVED FROM PROPERTY

Reason for tree removal/relocation/replacement _____

SKETCH (Show location of tree(s) to be removed/relocated; dimensions of lot; location of structures):

Signature of Property Owner _____ Date _____

This space for Official Use only:

Approved by Building Official: _____ Date: _____ Fee: _____

Building Inspector Notes: _____

Minimum Tree Requirements Met On Property

Prohibited Species Identified for Removal



Basic Tree Risk Assessment Form

Client _____ Date _____ Time _____
 Address/Tree location _____ Tree no. _____ Sheet _____ of _____
 Tree species _____ dbh _____ Height _____ Crown spread dia. _____
 Assessor(s) _____ Time frame _____ Tools used _____

Target Assessment

Target number	Target description	Target zone			Occupancy rate 1 – rare 2 – occasional 3 – frequent 4 – constant	Practical to move target?	Restriction practical?
		Target within drip line	Target within 1 x Ht.	Target within 1.5 x Ht.			
1							
2							
3							
4							

Site Factors

History of failures _____ **Topography** Flat Slope _____ % **Aspect** _____
Site changes None Grade change Site clearing Changed soil hydrology Root cuts Describe _____
Soil conditions Limited volume Saturated Shallow Compacted Pavement over roots _____ % Describe _____
Prevailing wind direction _____ **Common weather** Strong winds Ice Snow Heavy rain Describe _____

Tree Health and Species Profile

Vigor Low Normal High **Foliage** None (seasonal) None (dead) Normal _____ % Chlorotic _____ % Necrotic _____ %
Pests _____ **Abiotic** _____
Species failure profile Branches Trunk Roots Describe _____

Load Factors

Wind exposure Protected Partial Full Wind funneling _____ **Relative crown size** Small Medium Large
Crown density Sparse Normal Dense **Interior branches** Few Normal Dense **Vines/Mistletoe/Moss** _____
Recent or planned change in load factors _____

Tree Defects and Conditions Affecting the Likelihood of Failure

— Crown and Branches —

Unbalanced crown LCR _____ % Cracks _____ Lightning damage
 Dead twigs/branches _____ % overall Max. dia. _____ Codominant _____ Included bark
 Broken/Hangers Number _____ Max. dia. _____ Weak attachments _____ Cavity/Nest hole _____ % circ.
 Over-extended branches Previous branch failures _____ Similar branches present
Pruning history
 Crown cleaned Thinned Raised Dead/Missing bark Cankers/Galls/Burls Sapwood damage/decay
 Reduced Topped Lion-tailed Conks Heartwood decay _____
 Flush cuts Other _____ Response growth _____
 Main concern(s) _____

Load on defect N/A Minor Moderate Significant _____
Likelihood of failure Improbable Possible Probable Imminent _____

— Trunk —

Dead/Missing bark Abnormal bark texture/color
 Codominant stems Included bark Cracks
 Sapwood damage/decay Cankers/Galls/Burls Sap ooze
 Lightning damage Heartwood decay Conks/Mushrooms
 Cavity/Nest hole _____ % circ. Depth _____ Poor taper
 Lean _____ ° Corrected? _____
 Response growth _____
 Main concern(s) _____

Load on defect N/A Minor Moderate Significant
Likelihood of failure Improbable Possible Probable Imminent

— Roots and Root Collar —

Collar buried/Not visible Depth _____ Stem girdling
 Dead Decay Conks/Mushrooms
 Ooze Cavity _____ % circ.
 Cracks Cut/Damaged roots Distance from trunk _____
 Root plate lifting Soil weakness
 Response growth _____
 Main concern(s) _____

Load on defect N/A Minor Moderate Significant
Likelihood of failure Improbable Possible Probable Imminent

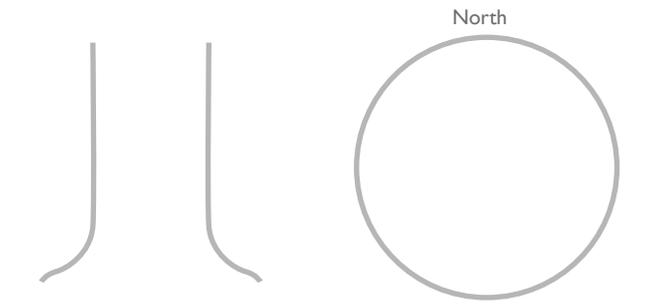
Risk Categorization																							
Condition number	Tree part	Conditions of concern	Part size	Fall distance	Target number	Target protection	Likelihood												Consequences				Risk rating of part (from Matrix 2)
							Failure				Impact				Failure & Impact (from Matrix 1)				Negligible	Minor	Significant	Severe	
							Improbable	Possible	Probable	Imminent	Very low	Low	Medium	High	Unlikely	Somewhat	Likely	Very likely					
1																							
2																							
3																							
4																							

Matrix 1. Likelihood matrix.

Likelihood of Failure	Likelihood of Impacting Target			
	Very low	Low	Medium	High
Imminent	Unlikely	Somewhat likely	Likely	Very likely
Probable	Unlikely	Unlikely	Somewhat likely	Likely
Possible	Unlikely	Unlikely	Unlikely	Somewhat likely
Improbable	Unlikely	Unlikely	Unlikely	Unlikely

Matrix 2. Risk rating matrix.

Likelihood of Failure & Impact	Consequences of Failure			
	Negligible	Minor	Significant	Severe
Very likely	Low	Moderate	High	Extreme
Likely	Low	Moderate	High	High
Somewhat likely	Low	Low	Moderate	Moderate
Unlikely	Low	Low	Low	Low



Notes, explanations, descriptions _____

Mitigation options _____ Residual risk _____
 _____ Residual risk _____
 _____ Residual risk _____
 _____ Residual risk _____

Overall tree risk rating Low Moderate High Extreme Work priority 1 2 3 4
 Overall residual risk Low Moderate High Extreme Recommended inspection interval _____
 Data Final Preliminary Advanced assessment needed No Yes-Type/Reason _____
 Inspection limitations None Visibility Access Vines Root collar buried Describe _____