



TREE CITY USA

# APPLICATION FOR TREE REMOVAL, RELOCATION OR REPLACEMENT PERMIT

Required for any tree over 2" in diameter 4' from the top of soil

Action that severely alters a tree's natural function is EFFECTIVE REMOVAL per Ord. 70-1

**\*\*\*PENALTIES FOR UNPERMITTED TREE REMOVAL ARE UP TO \$5,000 PER TREE\*\*\***



Property Owner \_\_\_\_\_ Email: \_\_\_\_\_

Property Address \_\_\_\_\_ Phone \_\_\_\_\_

Contractor \_\_\_\_\_ Email: \_\_\_\_\_ Phone \_\_\_\_\_

Lot Size (check one):  under 1/2 acre  1/2 to 1 acre  Over 1 acre

Total Number of Trees (excluding citrus) with a trunk over 8 feet tall and 3" in diameter currently on the lot:

Palms \_\_\_\_\_ Other Trees \_\_\_\_\_

**TREES PROPOSED FOR REMOVAL, RELOCATION, OR REPLACEMENT:**

Species: \_\_\_\_\_ No. of Trees \_\_\_\_\_ Diameter: \_\_\_\_\_ (measured at 4' above soil)

Species: \_\_\_\_\_ No. of Trees \_\_\_\_\_ Diameter: \_\_\_\_\_ (measured at 4' above soil)

Reason for tree removal/relocation/replacement \_\_\_\_\_

**PLEASE ATTACH PHOTOGRAPHS OR EMAIL TO [TOWNHALL@SEWALLSPOINT.ORG](mailto:TOWNHALL@SEWALLSPOINT.ORG)**  
**PLEASE ATTACH A SKETCH SHOWING THE LOCATION OF THE TREE(S) ON THE PROPERTY**

By my signature I confirm that the information set forth above is true and that any prohibited species **Invasive Plant List Category I and II under the Florida Exotic Pest Plant Council** (<http://www.fleppc.org/list/list.htm>) on the property will be removed immediately and as a condition of this permit.

Signature of Property Owner \_\_\_\_\_ Date \_\_\_\_\_

**NOTICE: The Town may require that you retain the services of a Certified Arborist to complete the International Society of Arboriculture Basic Tree Risk Assessment if the permit application includes removal of an apparently healthy tree.**

*This Space for Official Use Only:*

Fee of \$15 paid by  check or  credit card Received by Town Staff on \_\_\_\_\_ (date) \_\_\_\_\_ (Initials)  
 (No fee shall be required to remove prohibited species, dead, dying, or damaged trees)

**Review Criteria:**

- yes  no: Would approval cause significant adverse impacts to soils, water, ecological systems, noise, wildlife habitat, property values, and other criteria identified in Town ordinance section 70-86?
- yes  no: Is the subject tree a "Specimen Tree," i.e. one having high aesthetic or ecological value?

**If the answer to both questions is NO, at least one of the following three conditions must be met:**

- yes  no Is the tree in an area where structures or utilities are permitted under Town codes? (and)
   
 yes  no If yes, would preserving the tree unreasonably restrict the economic enjoyment of the property? (and)
   
 or  yes  no If yes, can the tree reasonably be relocated on the property?
- yes  no Is the tree diseased or injured? (or)
   
 yes  no Is the tree located too close to structures or interfering with existing utility service? (or)
   
 or  yes  no Does the tree create an unsafe visual obstruction?
- yes  no Is the tree is to be moved or replaced by another tree on the owner's property?

Permit Approved  Permit Denied  Reason for Denial: \_\_\_\_\_

Town Official: \_\_\_\_\_ Date: \_\_\_\_\_