



**November 14, 2018**  
**TOWN OF SEWALL'S POINT, FLORIDA**  
**ADDENDUM #1**  
**RFP 18-001 DISASTER DEBRIS MANAGEMENT AND SUPPORT SERVICES**

This addendum is hereby incorporated into the solicitation documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining, deletions are indicated by ~~striketrough~~.

1. Exhibit "F" Hourly Rate Schedule is hereby replaced with the following revised Exhibit "F" Hourly Rate Schedule.

**Exhibit "F": Hourly Rate Schedule**  
**RFP No. 18-001 – Disaster Debris Management and Support Services**

Unless otherwise indicated in this Scope of Services, all services performed under this contract shall be paid in accordance with this Hourly Rate Schedule. The rates in the following pages of this cost proposal are for future use, if necessary, by the Town.

An authorized representative of the firm offering this proposal must complete this form in its entirety. Prices entered herein shall not be subject to withdrawal or escalation by proposer. The Town reserves the right to hold proposals for a period not to exceed 90 days after the deadline for submission stated in this RFP before awarding the contract.

Any estimate of quantities of work to be done and materials to be furnished under the specifications as shown on the Price Proposal Form (or elsewhere) is approximate only and not guaranteed by the Town. The Town does not assume any responsibility that the final quantities shall remain in strict accordance with the estimated quantities, nor shall the proposer plead misunderstanding or deception because of such estimate of quantities or of the character, location of the work, or other condition pertaining thereto.

Proposer: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

**PROPOSED FEES**  
(Based on 60,000 – 80,000cy)

Item No / Position Description	Estimated Annual Hours	Unit Price Per Hour	Extension
1. Project Office/Principal	40	\$	\$
2. Project Manager	100	\$	\$
3. Operations Manager	200	\$	\$
4. FEMA Reimbursement Manager	80	\$	\$
5. Operations Specialist	100	\$	\$
6. Field Supervisor	250	\$	\$
7. Engineer/Scientist/Professional	25	\$	\$
8. Environmental Consultant	25	\$	\$
9. Environmental Field Technician	25	\$	\$
10. Data Manager	40	\$	\$
11. GIS Analyst/Specialist	25	\$	\$
12. Administrative Support	150	\$	\$
13. DMS Monitor	1,000	\$	\$
14. Field Monitor	2,000	\$	\$
15. Call Center Operator	200	\$	\$
16. Data Entry Clerk-Paper Ticket	25	\$	\$
TOTAL PROPOSAL PRICE (Items 1 - 16):			\$

~~Proposed fees shall be fully loaded and include all expenses and equipment, including but not limited to, ADMS, travel related expenses, meal allowances, hotel rooms, and any other~~

~~relevant out of pocket expenses, as well as vehicles, electronics, communications equipment and any other equipment, facilities, or infrastructure necessary to carry out the task.~~

Labor rates shall include all equipment, tools, and supplies necessary for the employee to perform the tasks assigned. Labor rates include all costs associated with the use, care, and data management of the approved ADMS.

Any other out of pocket expenses, such as travel related expenses, meal allowances, or hotel rooms shall be reimbursed at cost and must be pre-approved in writing by the Town.

2. III. Registration is hereby amended as follows:

III. Registration

Each Respondent seeking to submit a proposal is requested to register with the Town Manager in order to receive any addenda to this RFP. Registration for addenda is not mandatory in order to submit a proposal; however, if a Respondent wishes to register for addenda it shall submit the registration form on or before the date set forth herein. Please complete the Registration Form attached as Exhibit "B" and mail, fax, or e-mail to the Town Manager's office at the address noted below on or before 3:00 PM, November ~~1912~~, 2018. It is the responsibility of each Respondent to ensure that it receives all addenda. The Town shall have no responsibility to provide any addenda issued under this RFP to any Respondent; however, the Town will use its best efforts to provide issued addenda to those Respondents who timely registered for this RFP with the Town.

Town of Sewall's Point  
One South Sewall's Point Road  
Sewall's Point, Florida 34996  
Telephone No.: (772) 287-2455  
Fax No.: (772) 220-4765  
E-mail: [pwalker@sewallspoint.org](mailto:pwalker@sewallspoint.org)

3. VI. RFP Timetable is hereby amended as follows:

VI. RFP Timetable

The anticipated schedule for this RFP and contract is as follows:

Registration Forms Due	November <del>1912</del> , 2018 at 3:00 p.m.
Questions from Potential Respondents Due	November 21, 2018 at 3:00 p.m.
Issue Addendum (if necessary)	November 22, 2018 at 3:00 p.m.
Proposal Due Date and Time	November 26, 2018 at 3:00 p.m.
Proposal Evaluation	December 3, 2018 at 10:00 a.m.
Contract Negotiations/Approval	TBD

The Town reserves the right to amend the anticipated schedule as it deems necessary.

The Proposer shall acknowledge receipt of this addendum by completing the acknowledgment information below and including this addendum in the qualification submittal.

Receipt acknowledged by:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Firm

**\*\* END OF ADDENDUM No. 1 \*\***