

VINNY BARILE  
Mayor

FRANK FENDER  
Vice Mayor

JAMES W. CAMPO, CFP  
Commissioner

DAVID KURZMAN  
Commissioner

# TOWN OF SEWALL'S POINT



PAMELA MAC'KIE WALKER  
Town Manager

CHERYL WHITE, MMC  
Town Clerk

TINA CIECHANOWSKI  
Chief of Police

JOHN ADAMS  
Building Official

## COMMISSION WORKSHOP June 11, 2019 5:30 P.M.

At 5:00 PM preceding the Workshop, the public is invited to view an informative video presentation depicting the operations of the Fort Pierce Utility Authority highlighting their Wastewater Treatment Plant.

|   |                    |
|---|--------------------|
| <b>CALL TO ORDER</b>  |                    |
| Pledge to the Flag<br>Roll Call<br>Additions, Deletions or Changes to the Agenda  |                    |
| <b>PROCLAMATIONS AND CEREMONIAL MATTERS</b>   |                    |
| Ceremonial Swearing in of Officer Sebastien Gonzalez<br>Police Department Promotion   |                    |
| <b>PUBLIC COMMENT ON ALL MATTERS, INCLUDING AGENDA AND NON-AGENDA ITEMS</b><br>PLEASE SUBMIT A COMMENT CARD TO THE TOWN CLERK AND LIMIT YOUR COMMENTS TO THREE MINUTES. |                    |
| <b>DISCUSSION</b>   | Commission Sponsor |
| 1. Scheduled Tour of MCU's Jensen Beach Wastewater Treatment Facility   | Kurzman            |
| 2. Draft Proposed Budget for Fiscal Year 2019-2020  | Commission         |
| 3. Debris Hauler Contract Bid Provisions  | Commission         |
| <b>COMMISSIONERS OR STAFF COMMENTS</b>  |                    |
| <b>ADJOURN</b>  |                    |

*It is the policy of the Sewall's Point Town Commission that all persons addressing a town board or attending a Town board meeting shall conduct themselves in a manner that does not disrupt the orderly and efficient conduct of the meeting. Boisterous or unruly behavior; threatening or inciting an immediate breach of the peace; or use of profane, slanderous or obscene speech will not be tolerated and could result in ejection from the meeting after warning from the presiding officer.*

In accordance with the provisions of the Americans with Disabilities Act (ADA) this document may be requested in an alternate format. Persons in need of a special accommodation to participate in this proceeding shall, within 3 working days prior to any proceeding, contact the Town Clerk's office, One South Sewall's Point Road, Sewall's Point, Florida 34996 (772)287-2455. If any person decides to appeal any decision made by the Town Commission with regard to any matter considered at such meeting or hearing, s/he will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

# TOWN OF SEWALL'S POINT



**PAMELA MAC'KIE WALKER**  
Town Manager

**TO: Town of Sewall's Point Commission**  
**FROM: Pamela Mac'Kie Walker, Town Manager**  
**SUBJECT: Agenda Item 1**  
**Tour Martin County Utilities Wastewater Treatment Plant**  
**Commission Workshop, June 11, 2019**

---

Commissioner Kurzman has made arrangements with Martin County Utilities and Solid Waste Director, Sam Amerson, for a tour of the Jensen Beach Sanitary Sewer Treatment facilities and has requested discussion of available dates for the tour.

# TOWN OF SEWALL'S POINT



**PAMELA MAC'KIE WALKER**  
Town Manager

**TO: Town of Sewall's Point Commission**  
**FROM: Pamela Mac'Kie Walker, Town Manager**  
**SUBJECT: Agenda Item 2**  
**Budget Draft Review**  
**Commission Workshop, June 11, 2019**

---

I am pleased to offer you my final draft budget proposal, which reflects

- No change in millage rate of 2.87
- 4% increase in property values generating \$75,000 in new recurring revenue

## **Revenue:**

- Total revenues exceed \$4.3 Million, including \$1.3 in grant funds.
- \$3 Million of recurring revenue (excluding grants) fully funds
  - all recurring operations, and
  - provides \$300,000 toward capital construction projects

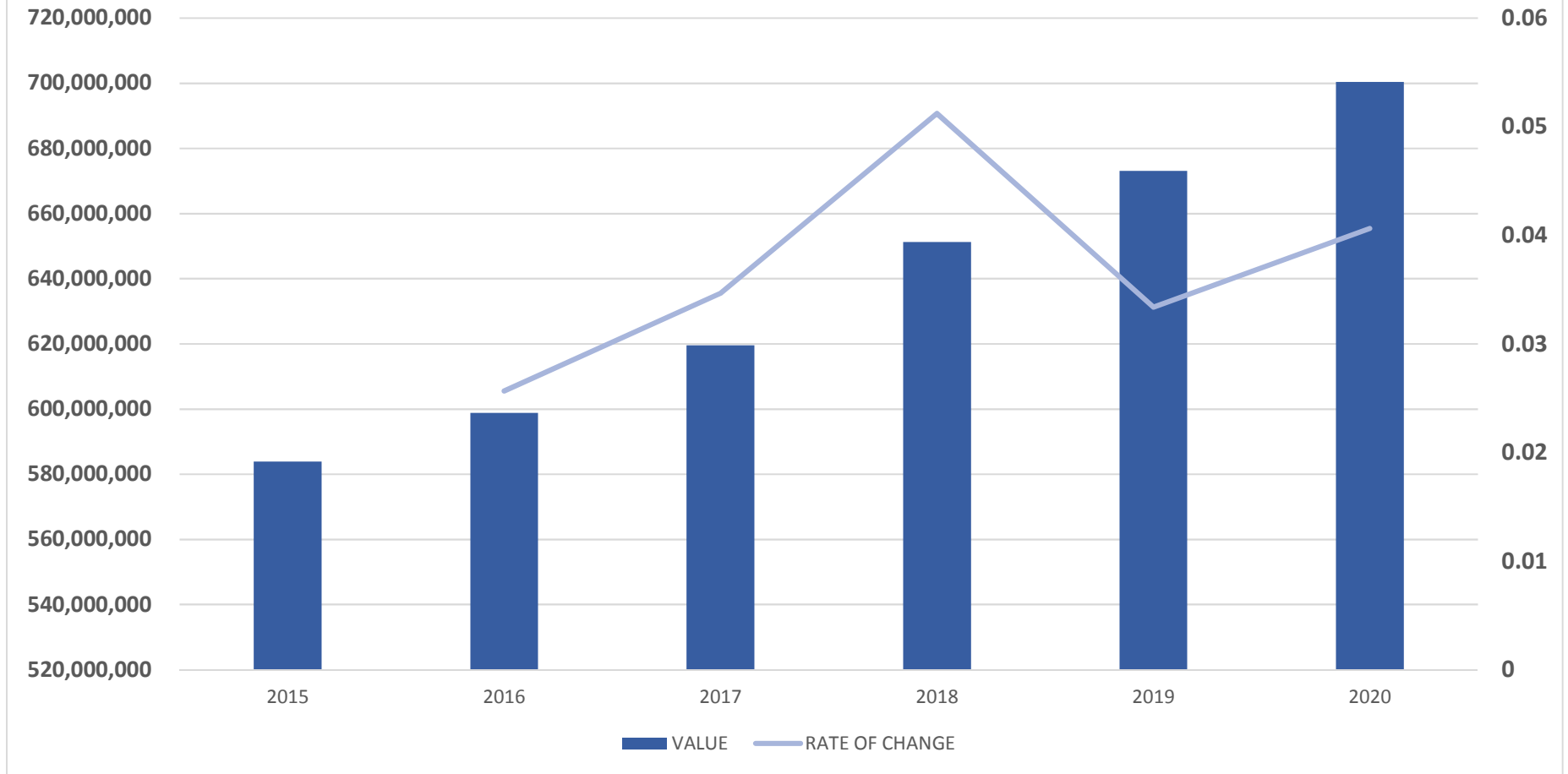
## **Expenses:**

- All recurring expenses are funded with no millage rate increase, including:
  - Thirty-four percent (34%) increase in Fire/EMS fee
  - Five percent (5%) Increase in Police Salary Plan
  - Two part-time code enforcement officers for evenings and weekends
  - Ten percent (10%) cushion for health insurance cost increases
  - Three replacement police department vehicles
  - Six of seventeen computers replaced (6 years old)
  - Fully funded "side street" roadway paving maintenance budget of \$145,000
  - Increased stormwater system maintenance budget of \$24,000
- Non-recurring Capital Construction Projects are funded as follows:
  - North Sewall's Point Septic-to-Sewer Conversion construction is funded with grants
  - Homewood Outfall Construction funded with grants
  - South Sewall's Point Road - Phase 1 funding is as follows:
    - Recurring revenue of \$300,000 (to be reimbursed by committed grants)
    - Current grant funds of \$496,000
    - Anticipated grant funds of \$350,000
    - Transfer from unrestricted cash of \$675,000 (higher if anticipated grant not fully funded)

## **Town Cash Balances: \$3.2 Million increasing to \$4 Million by 2022**

- Emergency/Hurricane Fund: \$920,000 increasing to \$1.3 Million in FY 2019-20
- Operating Fund Balance: \$500,000
- Unrestricted Cash Balance: \$1.8 Million; reduced to \$1.2 to 1 Million in FY 2019-20  
Unrestricted Cash Balance totals of \$2.5 Million in FY 2022 with committed grant reimbursements after anticipated cash needs

# TSP PROPERTY VALUES



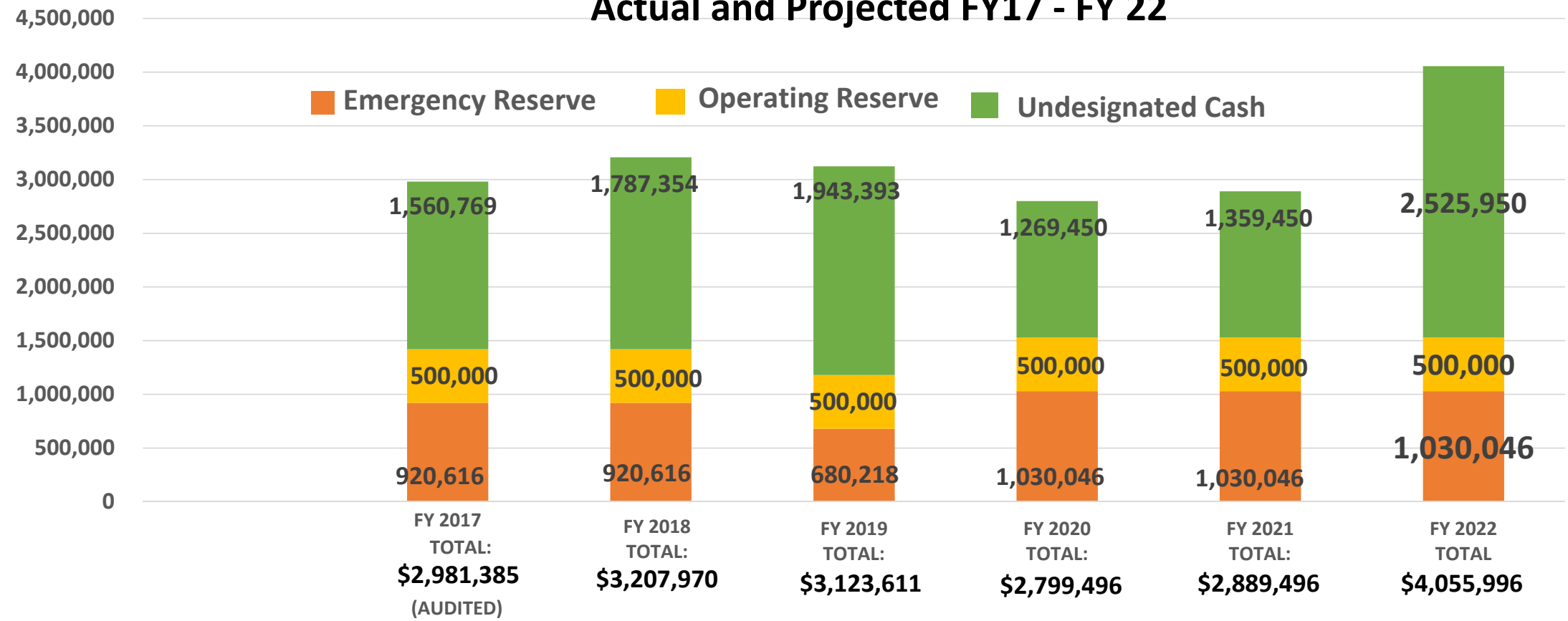
## BIG PICTURE OVERVIEW

### RECURRING AND NON-RECURRING REVENUES AND EXPENSES

| BIG PICTURE OVERVIEW  |                         |                                     |  |
|---|-------------------------|-------------------------------------|--|
| RECURRING REVENUE and<br>RECURRING OPERATIONS                   | Recurring<br>Operations | Capital<br>Construction<br>Projects | CAPITAL CONSTRUCTION<br>PROJECTS AND FUNDING |
| <b>Recurring Revenue</b>  |                         |                                     | <b>Non-Recurring Revenue</b>                 |
| Non-Grant Intergov Revenue                                      | 551,000                 | 1,351,022                           | <b>Grant Revenue</b>                         |
| Local Taxes Fees & Fines  | 2,482,569               |                                     |  |
| <b>Recurring Revenue</b>  | <b>3,033,569</b>        | <b>1,351,022</b>                    | <b>Non-Recurring Revenue</b>                 |
|   |                         |                                     |  |
| <b>ANNUAL OPERATIONS AND MAINTENANCE COSTS</b>                  |                         | <b>CAPITAL PROJECT COSTS</b>        |  |
| HR  | 1,410,841               | 423,000                             | North TSP Sewer Conversion                   |
| Operations  | 260,549                 | 86,250                              | Homewood Outfall                             |
| Outside Services  | 749,700                 | 1,809,396                           | SSPR-1                                       |
| Annual TH Maintenance   | 5,000                   |                                     |  |
| Annual Park Maintenance   | 5,000                   |                                     |  |
| Annual Roadway Maintenance                                      | 143,599                 |                                     |  |
| Annual TH Equipment   | 5,000                   |                                     |  |
| Annual PD Equipment   | 6,000                   |                                     |  |
| Replacement IT  | 10,200                  |                                     |  |
| Replacement PD Vehicles   | 144,000                 |                                     |  |
| <b>TOTAL RECURRING EXPENSES</b>                                 | <b>2,739,888</b>        | <b>2,318,646</b>                    | <b>TOTAL CAPITAL PROJECTS</b>                |
| Recurring Revenue   | 3,033,569               | 1,351,022                           | Non-Recurring Revenue                        |
| <b>NET AVAILABLE RECURRING<br/>REVENUE FOR CAPITAL PROJECTS</b> | <b>293,680</b>          | <b>293,680</b>                      | From Recurring Revenue                       |
|   |                         | <b>673,944</b>                      | From Unrestricted Cash                       |
|   | -                       | -                                   |  |

## TSP CASH

### Actual and Projected FY17 - FY 22



| Sewall's Point Cash Accounts | FY 2017 Year End (AUDITED) |                | FY 2018 Year End |                 | FY 2019 Projected Year End |                  | FY 2020 Projected Year End |               | FY 2021 Projected Year End |                  | FY 2022 Projected Year End |           |           |
|------------------------------|----------------------------|----------------|------------------|-----------------|----------------------------|------------------|----------------------------|---------------|----------------------------|------------------|----------------------------|-----------|-----------|
|                              | Out                        | In             | Out              | In              | Out                        | In               | Out                        | In            | Out                        | In               | Out                        | In        |           |
| Emergency Reserve            | 920,616                    | (317,927)      | 317,927          | 920,616         | (265,290)                  | 24,892           | 680,218                    | 349,829       | 1,030,046                  |                  | 1,030,046                  |           | 1,030,046 |
| Operating Reserve            | 500,000                    |                |                  | 500,000         |                            |                  | 500,000                    |               | 500,000                    |                  | 500,000                    |           | 500,000   |
| Undesignated Cash            | 1,560,769                  | (317,927)      | 544,512          | 1,787,354       | 156,040                    | 1,943,393        | (673,944)                  | 1,269,450     | 90,000                     | 1,359,450        | 1,166,500                  | 2,525,950 |           |
| <b>TOTAL CASH</b>            | <b>2,981,385</b>           | <b>226,585</b> | <b>3,207,970</b> | <b>(84,359)</b> | <b>3,123,611</b>           | <b>(324,115)</b> | <b>2,799,496</b>           | <b>90,000</b> | <b>2,889,496</b>           | <b>1,166,500</b> | <b>4,055,996</b>           |           |           |

TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|  | Oct '18 - Mar 19 (6 Mos.) | FY 2019 Annual Budget | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (April 2019) | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (Proposed June 2019) | Projected Yr End | 2020 Proposed Budget | % change from Projected Actuals   | \$ change from Projected Actuals | % Change from 2019 Budget | \$ Change from 2019 Budget |
|--|---------------------------|-----------------------|-----------------------|------------------------------|------------------------------|-----------------------|------------------------------|--------------------------------------|------------------|----------------------|-----------------------------------|----------------------------------|---------------------------|----------------------------|
| <b>PROPERTY VALUES</b>                     |                           | 673,087,029           | April Amd             |                              | 673,087,029                  | June Amd              |                              | 673,087,029                          |                  | <b>700,443,287</b>   | 27,356,258                        |                                  |                           |                            |
| <b>Millage Rate</b>                        |                           | 2.87                  |                       |                              | 2.87                         | (proposed)            |                              | 2.87                                 |                  | <b>2.87</b>          |                                   |                                  |                           |                            |
| <b>REVENUE</b>                             |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| <b>Intergovernmental Revenue</b>           |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| 332.001 · Grant Revenue                    |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| 331.TMD · Grant Disbursements - 1          | 0                         | 600,000               |                       |                              | 600,000                      |                       |                              | 600,000                              | 0                | 496,000              | -100.0%                           | (600,000)                        | -17.3%                    | (104,000)                  |
| SSPR TMDL 2 Application Pending 5 7 2019   |                           |                       |                       |                              |                              |                       |                              |                                      | 0                | <b>345,772</b>       | <i>if not, transfer from cash</i> |                                  |                           | 345,772                    |
| Grant Funds HMGP Homewood (Grant Agreeer   |                           | 110,250               |                       |                              | 110,250                      |                       |                              | 110,250                              | 24,000           | 86,250               | 259.4%                            | 62,250                           | -21.8%                    | (24,000)                   |
| DEP Sewer Grant 43030 (pay as you go pendi |                           | 0                     |                       |                              | 0                            | 77,000                |                              | 77,000                               | 77,000           | 423,000              | 449.4%                            | 346,000                          | 449.4%                    | 346,000                    |
| 331.Lic · Grant Reimbursement SF)          | 0                         | 31,630                |                       |                              | 31,630                       |                       |                              | 31,630                               | 31,630           | 0                    | -100.0%                           | (31,630)                         | -100.0%                   | (31,630)                   |
| 332.COP · Grant Reimbursement- \$          | 100,000                   | 100,000               |                       |                              | 100,000                      |                       |                              | 100,000                              | 100,000          | 0                    | -100.0%                           | (100,000)                        | -100.0%                   | (100,000)                  |
| <b>Total 332.001 · Grant Revenue</b>       | <b>100,000</b>            | <b>841,880</b>        | <b>0</b>              | <b>0</b>                     | <b>841,880</b>               | <b>77,000</b>         | <b>0</b>                     | <b>918,880</b>                       | <b>232,630</b>   | <b>1,351,022</b>     | <b>480.8%</b>                     | <b>1,118,392</b>                 | <b>47.0%</b>              | <b>432,142</b>             |
| 312.400 · Gas Tax                          | 94,146                    | 200,000               |                       | 0                            | 200,000                      |                       |                              | 200,000                              | 188,292          | 198,000              | 5.2%                              | 9,708                            | -1.0%                     | (2,000)                    |
| 315.000 · Communications Services Tax      | 27,870                    | 60,000                |                       |                              | 60,000                       |                       |                              | 60,000                               | 55,740           | 56,000               | 0.5%                              | 260                              | -6.7%                     | (4,000)                    |
| 335.120 · State Revenue Sharing            | 32,333                    | 67,000                |                       |                              | 67,000                       |                       |                              | 67,000                               | 64,667           | 65,000               | 0.5%                              | 333                              | -3.0%                     | (2,000)                    |
| 335.150 · Alcoholic Beverage Tax           | 0                         | 2,120                 |                       |                              | 2,120                        |                       |                              | 2,120                                | 2,120            | 2,000                | -5.7%                             | (120)                            | -5.7%                     | (120)                      |
| 335.180 · Sales Tax                        | 112,838                   | 229,000               |                       |                              | 229,000                      |                       |                              | 229,000                              | 225,675          | 230,000              | 1.9%                              | 4,325                            | 0.4%                      | 1,000                      |
| <b>TOTAL INTERGOVERNMENTAL</b>             | <b>367,187</b>            | <b>1,400,000</b>      | <b>0</b>              | <b>0</b>                     | <b>1,400,000</b>             | <b>77,000</b>         | <b>0</b>                     | <b>1,477,000</b>                     | <b>769,124</b>   | <b>1,902,022</b>     | <b>147%</b>                       | <b>1,132,898</b>                 | <b>29%</b>                | <b>425,022</b>             |
| <b>Local Taxes, Fees, and Fines</b>        |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| 311.100 · Ad Valorem Taxes                 | 1,684,711                 | 1,835,172             |                       |                              | 1,835,172                    |                       |                              | 1,835,172                            | 1,835,172        | 1,909,759            | 4.1%                              | 74,587                           | 4.1%                      | 74,587                     |
| 316.000 · Local Business Tax               | 2,860                     | 5,000                 |                       |                              | 5,000                        |                       |                              | 5,000                                | 5,148            | 5,000                | -2.9%                             | (148)                            | 0.0%                      | -                          |
| 322.000 · Building Permit Fees             | 173,110                   | 250,000               |                       |                              | 250,000                      |                       |                              | 250,000                              | 258,000          | 258,000              | 0.0%                              | -                                | 3.2%                      | 8,000                      |
| 323.100 · Electric Franchise               | 94,678                    | 175,000               |                       |                              | 175,000                      |                       |                              | 175,000                              | 179,900          | 180,000              | 0.1%                              | 100                              | 2.9%                      | 5,000                      |
| 325.200 · Road Impact Assessments          | 32,788                    | 55,000                |                       |                              | 55,000                       |                       |                              | 55,000                               | 50,000           | 50,000               | 0.0%                              | -                                | -9.1%                     | (5,000)                    |
| 351.300 · Civil Fines                      | 1,357                     | 1,000                 |                       |                              | 1,000                        |                       |                              | 1,000                                | 2,715            | 3,000                | 10.5%                             | 286                              | 200.0%                    | 2,000                      |
| 351.500 · Traffic Fines                    | 4,252                     | 13,000                |                       |                              | 13,000                       |                       |                              | 13,000                               | 8,504            | 10,000               | 17.6%                             | 1,496                            | -23.1%                    | (3,000)                    |
| 351.501 · Police Education                 | 312                       | 1,000                 |                       |                              | 1,000                        |                       |                              | 1,000                                | 624              | 600                  | -3.8%                             | (24)                             | -40.0%                    | (400)                      |
| 361.100 · Interest                         | 29,630                    | 35,000                |                       |                              | 35,000                       | 13,600                |                              | 48,600                               | 59,000           | 59,000               | 0.0%                              | -                                | 21.4%                     | 10,400                     |
| 366.900 · Miscellaneous Revenue            | 1,105                     | 4,828                 | 48,559                |                              | 53,387                       |                       |                              | 53,387                               | 50,769           | 2,210                | -95.6%                            | (48,559)                         | -95.9%                    | (51,177)                   |
| 367.000 · Town Licenses & Fees             | 2,724                     | 5,000                 |                       |                              | 5,000                        |                       |                              | 5,000                                | 5,448            | 5,000                | -8.2%                             | (448)                            | 0.0%                      | -                          |
| <b>TOTAL LOCAL TAXES, FEES &amp; FINES</b> | <b>2,027,527</b>          | <b>2,380,000</b>      | <b>48,559</b>         | <b>0</b>                     | <b>2,428,559</b>             | <b>13,600</b>         | <b>0</b>                     | <b>2,442,159</b>                     | <b>2,455,279</b> | <b>2,482,569</b>     | <b>1.1%</b>                       | <b>27,289</b>                    | <b>1.7%</b>               | <b>40,410</b>              |
| <b>Total Current Revenue</b>               | <b>2,394,714</b>          | <b>3,780,000</b>      | <b>48,559</b>         | <b>0</b>                     | <b>3,828,559</b>             | <b>90,600</b>         | <b>0</b>                     | <b>3,919,159</b>                     | <b>3,224,403</b> | <b>4,384,591</b>     | <b>36.0%</b>                      | <b>1,160,188</b>                 | <b>11.9%</b>              | <b>465,432</b>             |

TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|  | Oct '18 - Mar 19 (6 Mos.) | FY 2019 Annual Budget | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (April 2019) | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (Proposed June 2019) | Projected Yr End | 2020 Proposed Budget | % change from Projected Actuals   | \$ change from Projected Actuals | % Change from 2019 Budget | \$ Change from 2019 Budget |
|--|---------------------------|-----------------------|-----------------------|------------------------------|------------------------------|-----------------------|------------------------------|--------------------------------------|------------------|----------------------|-----------------------------------|----------------------------------|---------------------------|----------------------------|
| <b>CURRENT ANNUAL REVENUE</b>          |                           | <b>3,780,000</b>      | <b>48,559</b>         | <b>0</b>                     | <b>3,828,559</b>             | <b>90,600</b>         | <b>0</b>                     | <b>3,919,159</b>                     | <b>3,224,403</b> | <b>4,384,591</b>     | 36.0%                             | 1,160,188                        | 11.9%                     | 465,432                    |
| <b>Transfer from UNRESTRICTED CASH</b> | <b>0</b>                  | <b>508,000</b>        | <b>0</b>              | <b>0</b>                     | <b>508,000</b>               | <b>0</b>              | <b>0</b>                     | <b>508,000</b>                       |                  | <b>673,944</b>       | <i>more if grant not approved</i> |                                  | 32.7%                     | 165,943                    |
| <b>TOTAL REVENUE</b>                   | <b>2,394,714</b>          | <b>4,288,000</b>      | <b>48,559</b>         | <b>0</b>                     | <b>4,336,559</b>             | <b>90,600</b>         | <b>0</b>                     | <b>4,427,159</b>                     | <b>3,224,403</b> | <b>5,058,534</b>     | 56.9%                             | 1,834,131                        | 14.3%                     | 631,376                    |
| <b>EXPENSE</b>                         |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| <b>Recurring Expenses</b>              |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| <b>Human Resources</b>                 |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| Police Department HR                   |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| 521.12 · PD Salaries & Wages           | 294,832                   | 629,263               |                       |                              | 629,263                      |                       |                              | 629,263                              | 543,379          | 649,244              | 19.5%                             | 105,865                          | 3.2%                      | 19,981                     |
| 521.14 · PD Overtime                   |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| 521.14a · PD Overtime - Non-Cc         | 2,041                     | 2,000                 |                       |                              | 2,000                        |                       |                              | 2,000                                | 4,082            | 6,100                | 49%                               | 2,018                            | 205%                      | 4,100                      |
| 521.14b · PD Overtime - Court          | 894                       | 3,225                 |                       |                              | 3,225                        |                       |                              | 3,225                                | 1,789            | 2,200                | 23%                               | 411                              | -32%                      | (1,025)                    |
| Total 521.14 · PD Overtime             | 2,935                     | 5,225                 |                       |                              | 5,225                        |                       |                              | 5,225                                | 5,871            | 8,300                | 41%                               | 2,429                            | 59%                       | 3,075                      |
| 521.15 · PD Special Pay                |                           |                       |                       |                              | 0                            |                       |                              | 0                                    |                  |                      |                                   |                                  |                           |                            |
| 521.15a · PD FTO/Boots (Field T        | 1,800                     | 3,000                 |                       |                              | 3,000                        |                       |                              | 3,000                                | 3,600            | 3,400                | -6%                               | (200)                            | 13%                       | 400                        |
| 521.15b · PD Sick Leave Incenti        | 956                       | 5,000                 |                       |                              | 5,000                        |                       |                              | 5,000                                | 1,912            | 9,504                | 397%                              | 7,592                            | 90%                       | 4,504                      |
| 521.15c · PD Mileage Reimburs          | 4,721                     | 16,198                |                       |                              | 16,198                       |                       |                              | 16,198                               | 9,442            | 12,740               | 35%                               | 3,298                            | -21%                      | (3,458)                    |
| 521.15d · PD Statutory Incentive       | 3,609                     | 7,000                 |                       |                              | 7,000                        |                       |                              | 7,000                                | 7,218            | 7,920                | 10%                               | 702                              | 13%                       | 920                        |
| Total 521.15 · PD Special Pay          | 11,086                    | 31,198                |                       |                              | 31,198                       |                       |                              | 31,198                               | 22,172           | 33,564               | 51%                               | 11,392                           | 8%                        | 2,366                      |
| 521.21 · PD FICA                       | 21,952                    | 50,925                |                       |                              | 50,925                       |                       |                              | 50,925                               | 41,569           | 49,667               | 19%                               | 8,099                            | -2%                       | (1,258)                    |
| 521.22 · PD Retirement                 | 39,083                    | 94,389                |                       |                              | 94,389                       |                       |                              | 94,389                               | 81,507           | 97,387               | 19%                               | 15,880                           | 3%                        | 2,997                      |
| <b>Total Police Department HR</b>      | <b>369,889</b>            | <b>811,000</b>        | <b>0</b>              | <b>0</b>                     | <b>811,000</b>               | <b>0</b>              | <b>0</b>                     | <b>811,000</b>                       | <b>694,498</b>   | <b>838,162</b>       | <b>21%</b>                        | <b>143,664</b>                   | <b>3%</b>                 | <b>27,162</b>              |
| Town Hall HR                           |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| 512 · Town Manager                     |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                   |                                  |                           |                            |
| 512.12 · Town Manager Salary           | 51,959                    | 103,000               |                       |                              | 103,000                      |                       | (10,000)                     | 93,000                               | 90,675           | 100,000              | 10.3%                             | 9,325                            | 7.5%                      | 7,000                      |
| Town Manager Recruitment Costs         |                           |                       |                       |                              |                              | 10,000                |                              | 10,000                               | 5,000            |                      |                                   | (5,000)                          | -100.0%                   | (10,000)                   |
| 512.15 · Town Manager Special          | 2,250                     | 4,500                 |                       |                              | 4,500                        |                       |                              | 4,500                                | 4,500            |                      |                                   | (4,500)                          | -100.0%                   | (4,500)                    |
| 512.21 · Town Manager FICA             | 3,991                     | 7,879                 |                       |                              | 7,879                        |                       |                              | 7,879                                | 6,937            | 7,650                | 10.3%                             | 713                              | -2.9%                     | (229)                      |
| 512.22 · Town Manager Retirem          | 7,792                     | 15,450                |                       |                              | 15,450                       |                       |                              | 15,450                               | 11,885           | 15,000               | 26.2%                             | 3,115                            | -2.9%                     | (450)                      |
| Total 512 · Town Manager               | 65,993                    | 130,829               | 0                     | 0                            | 130,829                      | 10,000                | (10,000)                     | 130,829                              | 118,996          | 122,650              | 3.1%                              | 3,654                            | -6.3%                     | (8,179)                    |



TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|   | Oct '18 - Mar 19 (6 Mos.) | FY 2019 Annual Budget | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (April 2019) | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (Proposed June 2019) | Projected Yr End | 2020 Proposed Budget | % change from Projected Actuals      | \$ change from Projected Actuals | % Change from 2019 Budget | \$ Change from 2019 Budget |
|---|---------------------------|-----------------------|-----------------------|------------------------------|------------------------------|-----------------------|------------------------------|--------------------------------------|------------------|----------------------|--------------------------------------|----------------------------------|---------------------------|----------------------------|
| 512.12t · Town Assistant                          |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                      |                                  |                           |                            |
| 512.12a · Town Assistant Wages                    | 20,811                    | 40,431                |                       |                              | 40,431                       |                       |                              | 40,431                               | 40,431           | 40,431               | 0.0%                                 | -                                | 0.0%                      | -                          |
| 512.21a · Town Assistant FICA                     | 1,433                     | 3,093                 |                       |                              | 3,093                        |                       |                              | 3,093                                | 3,093            | 3,093                | 0.0%                                 | -                                | 0.0%                      | -                          |
| 512.22a · Town Assistant Retirer                  | 3,029                     | 6,065                 |                       |                              | 6,065                        |                       |                              | 6,065                                | 6,065            | 6,065                | 0.0%                                 | -                                | 0.0%                      | -                          |
| <b>Total 512.12t · Town Assistant</b>             | <b>25,273</b>             | <b>49,588</b>         | <b>0</b>              | <b>0</b>                     | <b>49,588</b>                | <b>0</b>              | <b>0</b>                     | <b>49,588</b>                        | <b>49,588</b>    | <b>49,588</b>        | <b>0.0%</b>                          | <b>-</b>                         | <b>0.0%</b>               | <b>-</b>                   |
| 513 · Town Clerk                                  |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                      |                                  |                           |                            |
| 513.12 · Town Clerk Salary                        | 27,276                    | 57,870                | 20,995                | fm TC fica/                  | 78,865                       |                       |                              | 78,865                               | 71,736           | 70,592               | -1.6%                                | (1,144)                          | -10.5%                    | (8,273)                    |
| 513.21 · Town Clerk FICA                          | 527                       | 4,427                 | to clerk              | (3,900)                      | 527                          |                       |                              | 527                                  | 1,004            | 5,848                | 482.2%                               | 4,843                            | 1009.6%                   | 5,321                      |
| 513.22 · Town Clerk Retirement                    | 663                       | 8,680                 | to clerk              | (8,018)                      | 663                          |                       |                              | 663                                  | 663              | 0                    | -100.0%                              | (663)                            | -100.0%                   | (663)                      |
| 513.22 · Part time Asst                           |                           |                       |                       |                              | 0                            |                       |                              | 0                                    |                  | 12,480               | 0.35% when insurance offset included |                                  |                           | 12,480                     |
| 513.21p Part time Asst FICA                       |                           |                       |                       |                              | 0                            |                       |                              | 0                                    |                  | 955                  |                                      |                                  |                           | 955                        |
| <b>Total 513 · Town Clerk</b>                     | <b>28,466</b>             | <b>70,977</b>         | <b>20,995</b>         | <b>(11,918)</b>              | <b>80,055</b>                | <b>0</b>              | <b>0</b>                     | <b>80,055</b>                        | <b>73,404</b>    | <b>89,875</b>        | <b>22.4%</b>                         | <b>0</b>                         | <b>12.3%</b>              | <b>9,820</b>               |
| 524 · Building Dept.                              |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                      |                                  |                           |                            |
| 524.12 · Building Official Salary                 | 17,500                    | 35,000                |                       |                              | 35,000                       |                       |                              | 35,000                               | 35,000           | 35,000               | 0.0%                                 | -                                | 0.0%                      | -                          |
| 524.21 · Building Official FICA                   | 1,339                     | 2,678                 |                       |                              | 2,678                        |                       |                              | 2,678                                | 2,678            | 2,678                | 0.0%                                 | -                                | 0.0%                      | -                          |
| 524I.12 · Building Inspector Serv                 | 10,000                    | 20,000                |                       |                              | 20,000                       |                       |                              | 20,000                               | 20,000           | 20,000               | 0.0%                                 | -                                | 0.0%                      | -                          |
| 524I.21 · Building Inspector FICA                 | 765                       | 1,530                 |                       |                              | 1,530                        |                       |                              | 1,530                                | 1,530            | 1,530                | 0.0%                                 | -                                | 0.0%                      | -                          |
| PT Code Compliance Inspector(s)                   |                           |                       |                       |                              | 0                            |                       |                              | 0                                    |                  | 29,120               |                                      | 29,120                           |                           | 29,120                     |
| Code Compliance Inspector FICA                    |                           |                       |                       |                              | 0                            |                       |                              | 0                                    |                  | 2,228                |                                      | 2,228                            |                           | 2,228                      |
| <b>Total 524 · Building &amp; Code Compliance</b> | <b>29,604</b>             | <b>59,208</b>         | <b>0</b>              | <b>0</b>                     | <b>59,208</b>                | <b>0</b>              | <b>0</b>                     | <b>59,208</b>                        | <b>59,208</b>    | <b>90,555</b>        | <b>52.95%</b>                        | <b>31,348</b>                    | <b>52.95%</b>             | <b>31,348</b>              |
| 539 · Public Works Dept.                          |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                      |                                  |                           |                            |
| 539.12 · Public Works Wages                       | 18,533                    | 37,110                |                       |                              | 37,110                       |                       |                              | 37,110                               | 37,110           | 37,852               | 2.0%                                 | 742                              | 2.0%                      | 742                        |
| 539.21 · Public Works FICA                        | 1,266                     | 2,839                 |                       |                              | 2,839                        |                       |                              | 2,839                                | 2,839            | 3,221                | 13.5%                                | 383                              | 13.5%                     | 383                        |
| 539.22 · Public Works Retiremer                   | 2,754                     | 5,567                 |                       |                              | 5,567                        |                       |                              | 5,567                                | 5,567            | 5,678                | 2.0%                                 | 111                              | 2.0%                      | 111                        |
| 519.46O · Office Cleaning Service/                | 2,964                     | 8,000                 |                       |                              | 8,000                        |                       |                              | 8,000                                | 5,928            | 4,258                | -28.2%                               | (1,669)                          | -46.8%                    | (3,742)                    |
| <b>Total 539 · Public Works Dept.</b>             | <b>25,517</b>             | <b>53,516</b>         | <b>0</b>              | <b>0</b>                     | <b>53,516</b>                | <b>0</b>              | <b>0</b>                     | <b>53,516</b>                        | <b>51,443</b>    | <b>51,010</b>        | <b>-0.84%</b>                        | <b>(433)</b>                     | <b>-4.68%</b>             | <b>(2,506)</b>             |
| <b>Total Town Hall HR</b>                         | <b>174,853</b>            | <b>364,118</b>        | <b>20,995</b>         | <b>(11,918)</b>              | <b>373,196</b>               | <b>10,000</b>         | <b>(10,000)</b>              | <b>373,196</b>                       | <b>352,639</b>   | <b>403,679</b>       | <b>14.5%</b>                         | <b>51,039</b>                    | <b>8.2%</b>               | <b>30,483</b>              |
| 519.230 · Insurance Benefits                      |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                      |                                  |                           |                            |
| Total 519.23h · Health Insurance                  | 77,343                    | 185,000               | to legal              | (42,760)                     | 142,240                      |                       |                              | 142,240                              | 139,935          | 157,000              | 12.2%                                | 17,065                           | 10.4%                     | 14,760                     |
| Total 519.23i · Other Insurance                   | 7,859                     | 19,882                | to clerk              | (9,078)                      | 10,804                       |                       |                              | 10,804                               | 13,359           | 12,000               | -10.2%                               | (1,359)                          | 11.1%                     | 1,196                      |
| <b>Total 519.230 · Insurance Benefits</b>         | <b>85,202</b>             | <b>204,882</b>        | <b>0</b>              | <b>(51,838)</b>              | <b>153,044</b>               | <b>0</b>              | <b>0</b>                     | <b>153,044</b>                       | <b>153,294</b>   | <b>169,000</b>       | <b>10.2%</b>                         | <b>15,706</b>                    | <b>10.4%</b>              | <b>15,956</b>              |
| <b>TOTAL HUMAN RESOURCES</b>                      | <b>629,944</b>            | <b>1,380,000</b>      | <b>20,995</b>         | <b>(63,755)</b>              | <b>1,337,240</b>             | <b>10,000</b>         | <b>(10,000)</b>              | <b>1,337,240</b>                     | <b>1,200,431</b> | <b>1,410,841</b>     | <b>17.5%</b>                         | <b>210,410</b>                   | <b>5.5%</b>               | <b>73,600</b>              |

TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|   | Oct '18 - Mar 19 (6 Mos.) | FY 2019 Annual Budget | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (April 2019) | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (Proposed June 2019) | Projected Yr End | 2020 Proposed Budget | % change from Projected Actuals | \$ change from Projected Actuals | % Change from 2019 Budget | \$ Change from 2019 Budget |
|---|---------------------------|-----------------------|-----------------------|------------------------------|------------------------------|-----------------------|------------------------------|--------------------------------------|------------------|----------------------|---------------------------------|----------------------------------|---------------------------|----------------------------|
| <b>Operating Expenses</b>                 |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| 519.40 · Travel                           | 2,036                     | 3,000                 |                       |                              | 3,000                        |                       |                              | 3,000                                | 3,000            | 3,000                | 0.0%                            | -                                | 0.0%                      | -                          |
| 519.41 · Communication Network            | 12,117                    | 36,000                |                       |                              | 36,000                       |                       |                              | 36,000                               | 33,600           | 40,000               | 19.0%                           | 6,400                            | 11.1%                     | 4,000                      |
| 519.43 · Utilities                        | 34,236                    | 60,000                |                       |                              | 60,000                       |                       |                              | 60,000                               | 58,236           | 60,000               | 3.0%                            | 1,764                            | 0.0%                      | -                          |
| 519.45 · Liability & Property Ins         | 31,388                    | 63,000                |                       |                              | 63,000                       |                       |                              | 63,000                               | 62,775           | 65,914               | 5.0%                            | 3,139                            | 4.6%                      | 2,914                      |
| 519.48 · Town Events                      | 5,878                     | 10,000                |                       |                              | 10,000                       |                       |                              | 10,000                               | 10,000           | 10,000               | 0.0%                            | -                                | 0.0%                      | -                          |
| 519.49 · Other General Government         | 0                         | 3,000                 |                       |                              | 3,000                        |                       |                              | 3,000                                | 3,000            | 3,000                | 0.0%                            | -                                | 0.0%                      | -                          |
| 519.51 · Office Supplies & Services       |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| 519.51a · Office Supplies                 | 5,025                     | 7,000                 |                       |                              | 7,000                        |                       |                              | 7,000                                | 7,000            | 7,700                | 10.0%                           | 700                              | 10.0%                     | 700                        |
| 519.51b · Archives & Storage              | 2,218                     | 3,000                 |                       |                              | 3,000                        |                       |                              | 3,000                                | 4,435            | 4,435                | 0.0%                            | -                                | 47.8%                     | 1,435                      |
| 519.51c · Printing, Advert., Newslet      | 6,569                     | 10,000                |                       |                              | 10,000                       |                       |                              | 10,000                               | 10,000           | 10,000               | 0.0%                            | -                                | 0.0%                      | -                          |
| 519.51d · Payroll Administration          | 2,205                     | 3,000                 |                       |                              | 3,000                        |                       |                              | 3,000                                | 3,000            | 3,000                | 0.0%                            | -                                | 0.0%                      | -                          |
| 519.51e · Ordinance Codification          | 3,290                     | 2,000                 |                       |                              | 2,000                        |                       |                              | 2,000                                | 3,290            | 2,000                | -39.2%                          | (1,290)                          | 0.0%                      | -                          |
| 519.51f · Postage                         | 951                       | 2,000                 |                       |                              | 2,000                        |                       |                              | 2,000                                | 1,237            | 2,000                | 62%                             | 763                              | 0%                        | -                          |
| Total 519.51 · Office Supplies & Services | 20,258                    | 27,000                |                       |                              | 27,000                       |                       |                              | 27,000                               | 28,961           | 29,135               | 1%                              | 174                              | 8%                        | 2,135                      |
| 519.52 · Fuel, Oil, Operating Supplies    |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| 521.52F · PD Fuel/Oil                     | 8,488                     | 21,000                |                       |                              | 21,000                       |                       |                              | 21,000                               | 16,976           | 19,000               | 12%                             | 2,024                            | -10%                      | (2,000)                    |
| 524.52F · Building Official Fuel/Oil      | 38                        | 500                   |                       |                              | 500                          |                       |                              | 500                                  | 76               | 1,000                |                                 |                                  | 100%                      | 500                        |
| 539.52F · PW Fuel/Oil                     | 0                         | 500                   |                       |                              | 500                          |                       |                              | 500                                  |                  | 500                  |                                 |                                  | 0%                        | -                          |
| Total 519.52 · Fuel, Oil, Operating Suppl | 8,526                     | 22,000                |                       |                              | 22,000                       |                       |                              | 22,000                               | 17,052           | 20,500               | 20%                             | 3,448                            | -7%                       | (1,500)                    |
| 519.54 · Dues, Ed., Tuition Reimb         | 4,322                     | 8,000                 |                       |                              | 8,000                        |                       |                              | 8,000                                | 8,000            | 8,000                | 0.0%                            | -                                | 0.0%                      | -                          |
| 521.52 · PD Enforcement Supplies          | 6,603                     | 21,000                |                       |                              | 21,000                       |                       |                              | 21,000                               | 21,000           | 21,000               | 0.0%                            | -                                | 0.0%                      | -                          |
| <b>TOTAL OPERATING EXPENSES</b>           | <b>125,364</b>            | <b>253,000</b>        | <b>0</b>              | <b>0</b>                     | <b>253,000</b>               | <b>0</b>              | <b>0</b>                     | <b>253,000</b>                       | <b>245,624</b>   | <b>260,549</b>       | <b>6.1%</b>                     | <b>14,924</b>                    | <b>3.0%</b>               | <b>7,549</b>               |
| <b>Outside Services</b>                   |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| Maintenance Services                      |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| 519.46 · Landscape & Facilities Mainten.  |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| 519.46a · Landscaping Maintena            | 22,302                    | 50,000                |                       |                              | 50,000                       | (5,000)               |                              | 45,000                               | 44,600           | 45,000               | 0.9%                            | 400                              | 0.0%                      | -                          |
| 519.46M · Buildings & Facilities I        | 7,377                     | 11,000                |                       |                              | 11,000                       |                       |                              | 11,000                               | 11,000           | 11,000               | 0.0%                            | -                                | 0.0%                      | -                          |
| 519.46P · Parks Maintenance               | 3,975                     | 5,000                 |                       |                              | 5,000                        |                       |                              | 5,000                                | 5,000            | 5,000                | 0.0%                            | -                                | 0.0%                      | -                          |
| 519.46S · Streets & StormSewer            | 2,197                     | 16,000                |                       |                              | 16,000                       |                       |                              | 16,000                               | 16,000           | 24,000               | 50.0%                           | 8,000                            | 50.0%                     | 8,000                      |
| Total 519.46 · Landscape & Facilitie      | 35,852                    | 82,000                |                       |                              | 82,000                       | 0                     | (5,000)                      | 77,000                               | 76,600           | 85,000               | 11.0%                           | 8,400                            | 10.4%                     | 8,000                      |

TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|  | Oct '18 - Mar 19 (6 Mos.) | FY 2019 Annual Budget | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (April 2019) | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (Proposed June 2019) | Projected Yr End | 2020 Proposed Budget | % change from Projected Actuals | \$ change from Projected Actuals | % Change from 2019 Budget | \$ Change from 2019 Budget |
|--|---------------------------|-----------------------|-----------------------|------------------------------|------------------------------|-----------------------|------------------------------|--------------------------------------|------------------|----------------------|---------------------------------|----------------------------------|---------------------------|----------------------------|
| <b>519.46E · Equipment &amp; Vehicle Maintenance</b> |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| 521.162 · PD Equip. Maintenan                        | 1,893                     | 5,000                 |                       |                              | 5,000                        |                       |                              | 5,000                                | 5,000            | 8,500                | 70.0%                           | 3,500                            | 70.0%                     | 3,500                      |
| 521.46V · PD Vehicles Maintena                       | 6,659                     | 8,000                 |                       |                              | 8,000                        | 5,000                 |                              | 13,000                               | 13,000           | 10,000               | -23.1%                          | (3,000)                          | -23.1%                    | (3,000)                    |
| 524.46V · BD Vehicle                                 | 515                       | 1,000                 |                       |                              | 1,000                        |                       |                              | 1,000                                | 1,031            | 1,000                | -3.0%                           | (31)                             | 0.0%                      | -                          |
| 539.46V · PW Vehicle & Equip                         | 124                       | 1,000                 |                       |                              | 1,000                        |                       |                              | 1,000                                | 300              | 1,000                | 233.3%                          | 700                              | 0.0%                      | -                          |
| <b>Total 519.46E · Equipment &amp; Vehic</b>         | <b>9,191</b>              | <b>15,000</b>         |                       |                              | <b>15,000</b>                | <b>5,000</b>          | <b>0</b>                     | <b>20,000</b>                        | <b>19,331</b>    | <b>20,500</b>        | <b>6.05%</b>                    | <b>1,169</b>                     | <b>2.50%</b>              | <b>500</b>                 |
| 539.34 · Temporary Staffing                          | 83                        | 1,000                 |                       |                              | 1,000                        |                       |                              | 1,000                                | 500              | 1,000                | 100.0%                          | 500                              | 0.0%                      | -                          |
| <b>Total Maintenance Services</b>                    | <b>45,126</b>             | <b>98,000</b>         |                       |                              | <b>98,000</b>                | <b>5,000</b>          | <b>(5,000)</b>               | <b>98,000</b>                        | <b>96,431</b>    | <b>106,500</b>       | <b>10.44%</b>                   | <b>10,069</b>                    | <b>8.67%</b>              | <b>8,500</b>               |
| <b>Professional Services</b>                         |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| <b>513.32 · Financial Services</b>                   |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| 513.00 · Accounting Support                          | 35,354                    | 23,000                | 31,354                |                              | 54,354                       |                       |                              | 54,354                               | 54,354           | 27,600               | -49.2%                          | (26,754)                         | -49.2%                    | (26,754)                   |
| 525.32 · Annual Audit Service                        | 0                         | 19,000                |                       |                              | 19,000                       |                       |                              | 19,000                               | 19,000           | 20,900               | 10.0%                           | 1,900                            | 10.0%                     | 1,900                      |
| <b>Total 513.32 · Financial Services</b>             | <b>35,354</b>             | <b>42,000</b>         | <b>31,354</b>         | <b>from misc</b>             | <b>73,354</b>                |                       |                              | <b>73,354</b>                        | <b>73,354</b>    | <b>48,500</b>        | <b>-33.9%</b>                   | <b>(24,854)</b>                  | <b>-33.9%</b>             | <b>(24,854)</b>            |
| 514.31 · Legal Services                              | 53,045                    | 32,000                | 59,965                | fm misc rev & ins            | 91,965                       |                       |                              | 91,965                               | 92,045           | 48,000               | -47.9%                          | (44,045)                         | -47.8%                    | (43,965)                   |
| 521.31 · PD Professional Services                    | 3,333                     | 7,000                 |                       |                              | 7,000                        |                       |                              | 7,000                                | 7,000            | 7,000                | 0.0%                            | -                                | 0.0%                      | -                          |
| 522.34 · Contracted Fire Rescue St                   | 184,120                   | 375,000               |                       |                              | 375,000                      |                       |                              | 375,000                              | 374,168          | 502,200              | 34.2%                           | 128,032                          | 33.9%                     | 127,200                    |
| 541.31 · Engineering Services                        | 12,979                    | 25,000                |                       |                              | 25,000                       | 13,600                |                              | 38,600                               | 39,000           | 37,500               | -3.8%                           | (1,500)                          | -2.8%                     | (1,100)                    |
| <b>Total Professional Services</b>                   | <b>288,831</b>            | <b>481,000</b>        | <b>91,319</b>         | <b>fm misc rev &amp; ins</b> | <b>572,319</b>               | <b>13,600</b>         | <b>0</b>                     | <b>585,919</b>                       | <b>585,567</b>   | <b>643,200</b>       | <b>9.84%</b>                    | <b>57,633</b>                    | <b>9.78%</b>              | <b>57,281</b>              |
| <b>TOTAL OUTSIDE SERVICES</b>                        | <b>333,957</b>            | <b>579,000</b>        | <b>91,319</b>         | <b>0</b>                     | <b>670,319</b>               | <b>18,600</b>         | <b>(5,000)</b>               | <b>683,919</b>                       | <b>681,998</b>   | <b>749,700</b>       | <b>9.9%</b>                     | <b>67,702</b>                    | <b>9.6%</b>               | <b>65,781</b>              |
| <b>Total Recurring Expenses</b>                      | <b>1,089,266</b>          | <b>2,212,000</b>      | <b>112,314</b>        | <b>(63,755)</b>              | <b>2,260,559</b>             | <b>28,600</b>         | <b>(15,000)</b>              | <b>2,274,159</b>                     | <b>2,128,053</b> | <b>2,421,089</b>     | <b>13.8%</b>                    | <b>293,036</b>                   | <b>6.5%</b>               | <b>146,930</b>             |
| <b>Non-Recurring Expenses</b>                        |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| <b>541.630 · Capital Construction</b>                |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| <b>541. S2S Sewer Conversion North TSP</b>           |                           | <b>0</b>              |                       |                              | <b>0</b>                     | <b>77,000</b>         |                              | <b>77,000</b>                        | <b>77,000</b>    | <b>423,000</b>       | <b>449.35%</b>                  | <b>346,000</b>                   | <b>449.35%</b>            | <b>346,000</b>             |
| <b>541. Homewood Outfall</b>                         |                           |                       |                       |                              |                              |                       |                              |                                      | <b>24,000</b>    | <b>86,250</b>        | <b>89.05%</b>                   | <b>62,250</b>                    |                           | <b>86,250</b>              |
| <b>541.675 South Sewall's Point Road Phase 1</b>     |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| 541.67P · Multi-Modal Path Bid Option                | 0                         | 120,000               |                       |                              | 120,000                      |                       |                              | 120,000                              | 0                | 0                    | -100.0%                         | -                                | -100.0%                   | (120,000)                  |
| 541.67R · Education, Monitoring, Report              | 0                         | 20,000                |                       |                              | 20,000                       |                       |                              | 20,000                               | 0                | 35,681               |                                 | 35,681                           | 78.4%                     | 15,681                     |
| 541.67C · Construction, Land & Related               | 285,366                   | 1,670,000             |                       |                              | 1,670,000                    |                       |                              | 1,670,000                            | 285,366          | 1,587,770            | 456.4%                          | 1,302,405                        | -4.9%                     | (82,230)                   |
| 541.67S · CEI Services & Grant Mgmt                  | 7,849                     | 90,000                |                       |                              | 90,000                       |                       |                              | 90,000                               | 23,546           | 175,945              | 647.2%                          | 152,399                          | 95.5%                     | 85,945                     |
| 541.63D · Design & Permitting                        | 0                         | 80,000                |                       |                              | 80,000                       |                       |                              | 80,000                               | 107,000          | 10,000               | -90.7%                          | (97,000)                         | -87.5%                    | (70,000)                   |

TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|   | Oct '18 - Mar 19 (6 Mos.) | FY 2019 Annual Budget | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (April 2019) | Add to FY 2019 Budget | Subtract From FY 2019 Budget | Revised FY 2019 (Proposed June 2019) | Projected Yr End | 2020 Proposed Budget | % change from Projected Actuals | \$ change from Projected Actuals | % Change from 2019 Budget | \$ Change from 2019 Budget |
|---|---------------------------|-----------------------|-----------------------|------------------------------|------------------------------|-----------------------|------------------------------|--------------------------------------|------------------|----------------------|---------------------------------|----------------------------------|---------------------------|----------------------------|
| <b>Total - South Sewall's Point Rd Ph 1</b>     | 293,215                   | 1,980,000             |                       |                              | 1,980,000                    |                       |                              | 1,980,000                            | 415,912          | 1,809,396            | 335.0%                          | 1,393,484                        | -8.6%                     | (170,604)                  |
| <b>Total 541.630 - Capital Construction</b>     | <b>293,215</b>            | <b>1,980,000</b>      | <b>0</b>              | <b>0</b>                     | <b>1,980,000</b>             | <b>77,000</b>         | <b>0</b>                     | <b>2,057,000</b>                     | <b>516,912</b>   | <b>2,318,646</b>     | 348.6%                          | 1,801,734                        | 12.7%                     | 261,646                    |
| <b>Annual Capital Maintenance</b>               |                           |                       |                       |                              |                              |                       |                              |                                      |                  |                      |                                 |                                  |                           |                            |
| 541.635 - Town Hall                             | 58                        | 5,000                 |                       |                              | 5,000                        |                       |                              | 5,000                                | 5,000            | 5,000                | 0.0%                            | -                                | 0.0%                      | -                          |
| 541.632 - Parks & Landscaping                   | 412                       | 35,000                |                       |                              | 35,000                       |                       |                              | 35,000                               | 35,000           | 5,000                | -85.7%                          | (30,000)                         | -85.7%                    | (30,000)                   |
| 541.63R - Road & Bridge Improvements            | 682                       | 45,000                |                       |                              | 45,000                       |                       |                              | 45,000                               | 45,000           | 143,599              | 219.1%                          | 98,599                           | 219.1%                    | 98,599                     |
| <b>541. - Total Annual Capital Maintenance</b>  | <b>1,152</b>              | <b>85,000</b>         | <b>0</b>              | <b>0</b>                     | <b>85,000</b>                | <b>0</b>              | <b>0</b>                     | <b>85,000</b>                        | <b>85,000</b>    | <b>153,599</b>       | 80.7%                           | 68,599                           | 80.7%                     | 68,599                     |
| 519.64T - TH Equipment                          | 58                        | 5,000                 |                       |                              | 5,000                        |                       |                              | 5,000                                | 5,000            | 5,000                | 0.0%                            | -                                | 0.0%                      | -                          |
| 521.64P - PD Equipment                          | 1,100                     | 6,000                 |                       |                              | 6,000                        |                       |                              | 6,000                                | 6,000            | 6,000                | 0.0%                            | -                                | 0.0%                      | -                          |
| IT Replacement Costs (6 of 17 computers)        |                           |                       |                       |                              |                              |                       |                              |                                      |                  | 10,200               |                                 | 10,200                           |                           | 10,200                     |
| Police Department Vehicles                      |                           |                       |                       |                              |                              |                       |                              |                                      |                  | 144,000              |                                 | 144,000                          |                           | 144,000                    |
| <b>Total 541.64 - Furniture &amp; Equipment</b> | <b>1,158</b>              | <b>11,000</b>         |                       |                              | <b>11,000</b>                |                       |                              | <b>11,000</b>                        | <b>11,000</b>    | <b>165,200</b>       | 1401.8%                         | 154,200                          | 1401.8%                   | 154,200                    |
| <b>Total Non-Recurring Expenses</b>             | <b>295,524</b>            | <b>2,076,000</b>      | <b>-</b>              | <b>-</b>                     | <b>2,076,000</b>             | <b>77,000</b>         | <b>-</b>                     | <b>2,153,000</b>                     | <b>612,912</b>   | <b>2,637,445</b>     | 330.3%                          | 2,024,533                        | 22.5%                     | 484,445                    |
| <b>TOTAL EXPENSE</b>                            | <b>1,384,789</b>          | <b>4,288,000</b>      | <b>112,314</b>        | <b>(63,755)</b>              | <b>4,336,559</b>             | <b>105,600</b>        | <b>(15,000)</b>              | <b>4,427,159</b>                     | <b>2,740,965</b> | <b>5,058,534</b>     | 84.6%                           | 2,317,569                        | 14.3%                     | 631,375                    |
| Net Ordinary Income                             | 1,009,925                 | (0)                   | (63,755)              | 63,755                       | (0)                          | (15,000)              | 15,000                       | (0)                                  | 483,438          | 0                    |                                 |                                  | -100.0%                   | 0                          |
| Parks Carryforward from FY 2018                 | 0                         | 23,532                |                       |                              | 23,532                       |                       |                              | 23,532                               | -                | 0                    |                                 | -                                | -100.0%                   | (23,532)                   |
| Homewood CF                                     | 275                       | 45,623                |                       |                              | 45,623                       |                       |                              | 45,623                               | 24,000           | 0                    | -100.0%                         | (24,000)                         | -100.0%                   | (45,623)                   |
| Stormwater CF                                   | 131,559                   | 288,214               |                       |                              | 288,214                      |                       |                              | 288,214                              | 288,214          | 0                    | -100.0%                         | (288,214)                        | -100.0%                   | (288,214)                  |
| Road & Bridge CF                                | 15,184                    | 15,184                |                       |                              | 15,184                       |                       |                              | 15,184                               | 15,184           | 0                    | -100.0%                         | (15,184)                         | -100.0%                   | (15,184)                   |
| <b>Total FY 18 CF Projects</b>                  |                           | <b>372,553</b>        |                       |                              | <b>372,553</b>               |                       |                              | <b>372,553</b>                       | <b>327,398</b>   | <b>0</b>             | -300%                           | (327,398)                        | -100%                     | (372,553)                  |
| 550.000 Carryforward Budget                     |                           | (372,553)             |                       |                              | (372,553)                    |                       |                              | (372,553)                            | (327,398)        | 0                    | 300%                            | 327,398                          | -100%                     | 372,553                    |
| <b>Retained Unrestricted Cash</b>               |                           | <b>(0)</b>            |                       |                              | <b>(0)</b>                   |                       |                              | <b>(0)</b>                           | <b>483,438</b>   | <b>0</b>             | 0%                              | -                                | -100%                     | 0                          |
| Net to Unrestricted Cash after Carryforwards    |                           | (372,553)             | -                     | -                            | (372,553)                    | -                     | -                            | (372,553)                            | <b>156,040</b>   | <b>0</b>             | <b>300%</b>                     | <b>327,398</b>                   | <b>-100%</b>              | <b>372,553</b>             |

TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|  | Revised FY<br>2019<br>(Proposed<br>June 2019) | Projected<br>Yr End | 2020<br>Proposed<br>Budget | % change<br>from<br>Projected<br>Actuals | \$ change<br>from<br>Projected<br>Actuals |
|--|---|---------------------|----------------------------|--|---|
| PROPERTY VALUES                            | 673,087,029                                   |                     | 700,443,287                | 27,356,258                               |   |
| <b>Millage Rate</b>                        | 2.87  |                     | <b>2.87</b>                |  |   |
| <b>REVENUE</b>                             |   |                     |                            |  |   |
| Intergovernmental Revenue                  |   |                     |                            |  |   |
| 332.001 · Grant Revenue                    |   |                     |                            |  |   |
| 331.TMD · Grant Disbursements - T          | 600,000                                       | 0                   | 496,000                    | -100.0%                                  | (600,000)                                 |
| SSPR TMDL 2 Application Pending 5 7 2019   |   | 0                   | 345,772                    |  | <i>if not, transfer from cash</i>         |
| Grant Funds HMGP Homewood (Gr              | 110,250                                       | 24,000              | 86,250                     | 259.4%                                   | 62,250                                    |
| DEP Sewer Grant 43030 (pay as yo           | 77,000  | 77,000              | 423,000                    | 449.4%                                   | 346,000                                   |
| 331.Lic · Grant Reimbursement SFW          | 31,630  | 31,630              | 0                          | -100.0%                                  | (31,630)                                  |
| 332.COP · Grant Reimbursement- S           | 100,000                                       | 100,000             | 0                          | -100.0%                                  | (100,000)                                 |
| Total 332.001 · Grant Revenue              | 918,880                                       | 232,630             | 1,351,022                  | 480.8%                                   | 1,118,392                                 |
| 312.400 · Gas Tax                          | 200,000                                       | 188,292             | 198,000                    | 5.2%                                     | 9,708                                     |
| 315.000 · Communications Services Tax      | 60,000  | 55,740              | 56,000                     | 0.5%                                     | 260                                       |
| 335.120 · State Revenue Sharing            | 67,000  | 64,667              | 65,000                     | 0.5%                                     | 333                                       |
| 335.150 · Alcoholic Beverage Tax           | 2,120   | 2,120               | 2,000                      | -5.7%                                    | (120)                                     |
| 335.180 · Sales Tax                        | 229,000                                       | 225,675             | 230,000                    | 1.9%                                     | 4,325                                     |
| <b>TOTAL INTERGOVERNMENTAL</b>             | <b>1,477,000</b>                              | <b>769,124</b>      | <b>1,902,022</b>           | <b>147%</b>                              | <b>1,132,898</b>                          |
| Local Taxes, Fees, and Fines               |   |                     |                            |  |   |
| 311.100 · Ad Valorem Taxes                 | 1,835,172                                     | 1,835,172           | 1,909,759                  | 4.1%                                     | 74,587                                    |
| 316.000 · Local Business Tax               | 5,000   | 5,148               | 5,000                      | -2.9%                                    | (148)                                     |
| 322.000 · Building Permit Fees             | 250,000                                       | 258,000             | 258,000                    | 0.0%                                     | -   |
| 323.100 · Electric Franchise               | 175,000                                       | 179,900             | 180,000                    | 0.1%                                     | 100                                       |
| 325.200 · Road Impact Assessments          | 55,000  | 50,000              | 50,000                     | 0.0%                                     | -   |
| 351.300 · Civil Fines                      | 1,000   | 2,715               | 3,000                      | 10.5%                                    | 286                                       |
| 351.500 · Traffic Fines                    | 13,000  | 8,504               | 10,000                     | 17.6%                                    | 1,496                                     |
| 351.501 · Police Education                 | 1,000   | 624                 | 600                        | -3.8%                                    | (24)                                      |
| 361.100 · Interest                         | 48,600  | 59,000              | 59,000                     | 0.0%                                     | -   |
| 366.900 · Miscellaneous Revenue            | 53,387  | 50,769              | 2,210                      | -95.6%                                   | (48,559)                                  |
| 367.000 · Town Licenses & Fees             | 5,000   | 5,448               | 5,000                      | -8.2%                                    | (448)                                     |
| <b>TOTAL LOCAL TAXES, FEES &amp; FINES</b> | <b>2,442,159</b>                              | <b>2,455,279</b>    | <b>2,482,569</b>           | <b>1.1%</b>                              | <b>27,289</b>                             |
| Total Current Revenue                      | 3,919,159                                     | 3,224,403           | 4,384,591                  | 36.0%                                    | 1,160,188                                 |
| <b>CURRENT ANNUAL REVENUE</b>              | <b>3,919,159</b>                              | <b>3,224,403</b>    | <b>4,384,591</b>           | <b>36.0%</b>                             | <b>1,160,188</b>                          |
| <b>Transfer from UNRESTRICTED CASH</b>     | <b>508,000</b>                                |                     | <b>673,944</b>             |  | <i>more if grant not approved</i>         |
| <b>TOTAL REVENUE</b>                       | <b>4,427,159</b>                              | <b>3,224,403</b>    | <b>5,058,534</b>           | <b>56.9%</b>                             | <b>1,834,131</b>                          |

TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|                                   | Revised FY<br>2019<br>(Proposed<br>June 2019) | Projected<br>Yr End | 2020<br>Proposed<br>Budget | % change<br>from<br>Projected<br>Actuals | \$ change<br>from<br>Projected<br>Actuals |
|-----------------------------------|---|---------------------|----------------------------|--|---|
| <b>EXPENSE</b>                    |   |                     |                            |  |   |
| <b>Recurring Expenses</b>         |   |                     |                            |  |   |
| <b>Human Resources</b>            |   |                     |                            |  |   |
| Police Department HR              |   |                     |                            |  |   |
| 521.12 · PD Salaries & Wages      | 629,263                                       | 543,379             | 649,244                    | 19.5%                                    | 105,865                                   |
| 521.14 · PD Overtime              |   |                     |                            |  |   |
| 521.14a · PD Overtime - Non-Co    | 2,000   | 4,082               | 6,100                      | 49%                                      | 2,018                                     |
| 521.14b · PD Overtime - Court     | 3,225   | 1,789               | 2,200                      | 23%                                      | 411                                       |
| Total 521.14 · PD Overtime        | 5,225   | 5,871               | 8,300                      | 41%                                      | 2,429                                     |
| 521.15 · PD Special Pay           | 0   |                     |                            |  |   |
| 521.15a · PD FTO/Boots (Field T   | 3,000   | 3,600               | 3,400                      | -6%                                      | (200)                                     |
| 521.15b · PD Sick Leave Incentiv  | 5,000   | 1,912               | 9,504                      | 397%                                     | 7,592                                     |
| 521.15c · PD Mileage Reimburse    | 16,198  | 9,442               | 12,740                     | 35%                                      | 3,298                                     |
| 521.15d · PD Statutory Incentive  | 7,000   | 7,218               | 7,920                      | 10%                                      | 702                                       |
| Total 521.15 · PD Special Pay     | 31,198  | 22,172              | 33,564                     | 51%                                      | 11,392                                    |
| 521.21 · PD FICA                  | 50,925  | 41,569              | 49,667                     | 19%                                      | 8,099                                     |
| 521.22 · PD Retirement            | 94,389  | 81,507              | 97,387                     | 19%                                      | 15,880                                    |
| <b>Total Police Department HR</b> | <b>811,000</b>                                | <b>694,498</b>      | <b>838,162</b>             | <b>21%</b>                               | <b>143,664</b>                            |

6/6/2019 2:40 PM

TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|   | Revised FY<br>2019<br>(Proposed<br>June 2019) | Projected<br>Yr End | 2020<br>Proposed<br>Budget | % change<br>from<br>Projected<br>Actuals | \$ change<br>from<br>Projected<br>Actuals |
|---|---|---------------------|----------------------------|--|---|
| Town Hall HR                                      |   |                     |                            |  |   |
| 512 · Town Manager                                |   |                     |                            |  |   |
| 512.12 · Town Manager Salary                      | 93,000  | 90,675              | 100,000                    | 10.3%                                    | 9,325                                     |
| Town Manager Recruitment Costs                    | 10,000  | 5,000               |                            |  | (5,000)                                   |
| 512.15 · Town Manager Special                     | 4,500   | 4,500               |                            | -100.0%                                  | (4,500)                                   |
| 512.21 · Town Manager FICA                        | 7,879   | 6,937               | 7,650                      | 10.3%                                    | 713                                       |
| 512.22 · Town Manager Retirement                  | 15,450  | 11,885              | 15,000                     | 26.2%                                    | 3,115                                     |
| <b>Total 512 · Town Manager</b>                   | <b>130,829</b>                                | <b>118,996</b>      | <b>122,650</b>             | <b>3.1%</b>                              | <b>3,654</b>                              |
| 512.12t · Town Assistant                          |   |                     |                            |  |   |
| 512.12a · Town Assistant Wages                    | 40,431  | 40,431              | 40,431                     | 0.0%                                     | -   |
| 512.21a · Town Assistant FICA                     | 3,093   | 3,093               | 3,093                      | 0.0%                                     | -   |
| 512.22a · Town Assistant Retirement               | 6,065   | 6,065               | 6,065                      | 0.0%                                     | -   |
| <b>Total 512.12t · Town Assistant</b>             | <b>49,588</b>                                 | <b>49,588</b>       | <b>49,588</b>              | <b>0.0%</b>                              | <b>-</b>                                  |
| 513 · Town Clerk                                  |   |                     |                            |  |   |
| 513.12 · Town Clerk Salary                        | 78,865  | 71,736              | 70,592                     | -1.6%                                    | (1,144)                                   |
| 513.21 · Town Clerk FICA                          | 527   | 1,004               | 5,848                      | 482.2%                                   | 4,843                                     |
| 513.22 · Town Clerk Retirement                    | 663   | 663                 | 0                          | -100.0%                                  | (663)                                     |
| 513.22 · Part time Asst                           | 0   |                     | 12,480                     | 0.35% when insurance<br>offset included  |   |
| 513.21p Part time Asst FICA                       | 0   |                     | 955                        |  |   |
| <b>Total 513 · Town Clerk</b>                     | <b>80,055</b>                                 | <b>73,404</b>       | <b>89,875</b>              | <b>22.4%</b>                             | <b>0</b>                                  |
| 524 · Building Dept.                              |   |                     |                            |  |   |
| 524.12 · Building Official Salary                 | 35,000  | 35,000              | 35,000                     | 0.0%                                     | -   |
| 524.21 · Building Official FICA                   | 2,678   | 2,678               | 2,678                      | 0.0%                                     | -   |
| 524I.12 · Building Inspector Serv                 | 20,000  | 20,000              | 20,000                     | 0.0%                                     | -   |
| 524I.21 · Building Inspector FICA                 | 1,530   | 1,530               | 1,530                      | 0.0%                                     | -   |
| PT Code Compliance Inspector(s)                   | 0   |                     | 29,120                     |  | 29,120                                    |
| Code Compliance Inspector FICA                    | 0   |                     | 2,228                      |  | 2,228                                     |
| <b>Total 524 · Building &amp; Code Compliance</b> | <b>59,208</b>                                 | <b>59,208</b>       | <b>90,555</b>              | <b>52.95%</b>                            | <b>31,348</b>                             |
| 539 · Public Works Dept.                          |   |                     |                            |  |   |
| 539.12 · Public Works Wages                       | 37,110  | 37,110              | 37,852                     | 2.0%                                     | 742                                       |
| 539.21 · Public Works FICA                        | 2,839   | 2,839               | 3,221                      | 13.5%                                    | 383                                       |
| 539.22 · Public Works Retirement                  | 5,567   | 5,567               | 5,678                      | 2.0%                                     | 111                                       |
| 519.46O · Office Cleaning Service/                | 8,000   | 5,928               | 4,258                      | -28.2%                                   | (1,669)                                   |
| <b>Total 539 · Public Works Dept.</b>             | <b>53,516</b>                                 | <b>51,443</b>       | <b>51,010</b>              | <b>-0.84%</b>                            | <b>(433)</b>                              |
| <b>Total Town Hall HR</b>                         | <b>373,196</b>                                | <b>352,639</b>      | <b>403,679</b>             | <b>14.5%</b>                             | <b>51,039</b>                             |
| 519.230 · Insurance Benefits                      |   |                     |                            |  |   |
| Total 519.23h · Health Insurance                  | 142,240                                       | 139,935             | 157,000                    | 12.2%                                    | 17,065                                    |
| Total 519.23i · Other Insurance                   | 10,804  | 13,359              | 12,000                     | -10.2%                                   | (1,359)                                   |
| <b>Total 519.230 · Insurance Benefits</b>         | <b>153,044</b>                                | <b>153,294</b>      | <b>169,000</b>             | <b>10.2%</b>                             | <b>15,706</b>                             |
| <b>TOTAL HUMAN RESOURCES</b>                      | <b>1,337,240</b>                              | <b>1,200,431</b>    | <b>1,410,841</b>           | <b>17.5%</b>                             | <b>210,410</b>                            |

TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|  | Revised FY<br>2019<br>(Proposed<br>June 2019) | Projected<br>Yr End | 2020<br>Proposed<br>Budget | % change<br>from<br>Projected<br>Actuals | \$ change<br>from<br>Projected<br>Actuals |
|--|---|---------------------|----------------------------|--|---|
| <b>Operating Expenses</b>                  |   |                     |                            |  |   |
| 519.40 · Travel                            | 3,000   | 3,000               | 3,000                      | 0.0%                                     | -   |
| 519.41 · Communication Network             | 36,000  | 33,600              | 40,000                     | 19.0%                                    | 6,400                                     |
| 519.43 · Utilities                         | 60,000  | 58,236              | 60,000                     | 3.0%                                     | 1,764                                     |
| 519.45 · Liability & Property Ins          | 63,000  | 62,775              | 65,914                     | 5.0%                                     | 3,139                                     |
| 519.48 · Town Events                       | 10,000  | 10,000              | 10,000                     | 0.0%                                     | -   |
| 519.49 · Other General Government          | 3,000   | 3,000               | 3,000                      | 0.0%                                     | -   |
| 519.51 · Office Supplies & Services        |   |                     |                            |  | -   |
| 519.51a · Office Supplies                  | 7,000   | 7,000               | 7,700                      | 10.0%                                    | 700                                       |
| 519.51b · Archives & Storage               | 3,000   | 4,435               | 4,435                      | 0.0%                                     | -   |
| 519.51c · Printing, Advert., Newslett      | 10,000  | 10,000              | 10,000                     | 0.0%                                     | -   |
| 519.51d · Payroll Administration           | 3,000   | 3,000               | 3,000                      | 0.0%                                     | -   |
| 519.51e · Ordinance Codification           | 2,000   | 3,290               | 2,000                      | -39.2%                                   | (1,290)                                   |
| 519.51f · Postage                          | 2,000   | 1,237               | 2,000                      | 62%                                      | 763                                       |
| Total 519.51 · Office Supplies & Services  | 27,000  | 28,961              | 29,135                     | 1%                                       | 174                                       |
| 519.52 · Fuel, Oil, Operating Supplies     |   |                     |                            |  |   |
| 521.52F · PD Fuel/Oil                      | 21,000  | 16,976              | 19,000                     | 12%                                      | 2,024                                     |
| 524.52F · Building Official Fuel/Oil       | 500   | 76                  | 1,000                      |  |   |
| 539.52F · PW Fuel/Oil                      | 500   |                     | 500                        |  |   |
| Total 519.52 · Fuel, Oil, Operating Suppli | 22,000  | 17,052              | 20,500                     | 20%                                      | 3,448                                     |
| 519.54 · Dues, Ed., Tuition Reimb          | 8,000   | 8,000               | 8,000                      | 0.0%                                     | -   |
| 521.52 · PD Enforcement Supplies           | 21,000  | 21,000              | 21,000                     | 0.0%                                     | -   |
| <b>TOTAL OPERATING EXPENSES</b>            | <b>253,000</b>                                | <b>245,624</b>      | <b>260,549</b>             | <b>6.1%</b>                              | <b>14,924</b>                             |



TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|   | Revised FY<br>2019<br>(Proposed<br>June 2019) | Projected<br>Yr End | 2020<br>Proposed<br>Budget | % change<br>from<br>Projected<br>Actuals | \$ change<br>from<br>Projected<br>Actuals |
|---|---|---------------------|----------------------------|--|---|
| <b>Outside Services</b>                         |   |                     |                            |  |   |
| Maintenance Services                            |   |                     |                            |  |   |
| 519.46 · Landscape & Facilities Mainten.        |   |                     |                            |  |   |
| 519.46a · Landscaping Maintena                  | 45,000  | 44,600              | 45,000                     | 0.9%                                     | 400                                       |
| 519.46M · Buildings & Facilities M              | 11,000  | 11,000              | 11,000                     | 0.0%                                     | -   |
| 519.46P · Parks Maintenance                     | 5,000   | 5,000               | 5,000                      | 0.0%                                     | -   |
| 519.46S · Streets & StormSewer                  | 16,000  | 16,000              | 24,000                     | 50.0%                                    | 8,000                                     |
| <b>Total 519.46 · Landscape &amp; Facilitie</b> | <b>77,000</b>                                 | <b>76,600</b>       | <b>85,000</b>              | 11.0%                                    | 8,400                                     |
| 519.46E · Equipment & Vehicle Maintenance       |   |                     |                            |  |   |
| 521.162 · PD Equip. Maintenan                   | 5,000   | 5,000               | 8,500                      | 70.0%                                    | 3,500                                     |
| 521.46V · PD Vehicles Maintena                  | 13,000  | 13,000              | 10,000                     | -23.1%                                   | (3,000)                                   |
| 524.46V · BD Vehicle                            | 1,000   | 1,031               | 1,000                      | -3.0%                                    | (31)                                      |
| 539.46V · PW Vehicle & Equip                    | 1,000   | 300                 | 1,000                      | 233.3%                                   | 700                                       |
| <b>Total 519.46E · Equipment &amp; Vehicl</b>   | <b>20,000</b>                                 | <b>19,331</b>       | <b>20,500</b>              | 6.05%                                    | 1,169                                     |
| 539.34 · Temporary Staffing                     | 1,000   | 500                 | 1,000                      | 100.0%                                   | 500                                       |
| <b>Total Maintenance Services</b>               | <b>98,000</b>                                 | <b>96,431</b>       | <b>106,500</b>             | 10.44%                                   | 10,069                                    |
| Professional Services                           |   |                     |                            |  |   |
| 513.32 · Financial Services                     |   |                     |                            |  |   |
| 513.00 · Accounting Support                     | 54,354  | 54,354              | 27,600                     | -49.2%                                   | (26,754)                                  |
| 525.32 · Annual Audit Service                   | 19,000  | 19,000              | 20,900                     | 10.0%                                    | 1,900                                     |
| <b>Total 513.32 · Financial Services</b>        | <b>73,354</b>                                 | <b>73,354</b>       | <b>48,500</b>              | -33.9%                                   | (24,854)                                  |
| 514.31 · Legal Services                         | 91,965  | 92,045              | 48,000                     | -47.9%                                   | (44,045)                                  |
| 521.31 · PD Professional Services               | 7,000   | 7,000               | 7,000                      | 0.0%                                     | -   |
| 522.34 · Contracted Fire Rescue Se              | 375,000                                       | 374,168             | 502,200                    | 34.2%                                    | 128,032                                   |
| 541.31 · Engineering Services                   | 38,600  | 39,000              | 37,500                     | -3.8%                                    | (1,500)                                   |
| <b>Total Professional Services</b>              | <b>585,919</b>                                | <b>585,567</b>      | <b>643,200</b>             | 9.84%                                    | 57,633                                    |
| <b>TOTAL OUTSIDE SERVICES</b>                   | <b>683,919</b>                                | <b>681,998</b>      | <b>749,700</b>             | 9.9%                                     | 67,702                                    |
| <b>Total Recurring Expenses</b>                 | <b>2,274,159</b>                              | <b>2,128,053</b>    | <b>2,421,089</b>           | 13.8%                                    | 293,036                                   |

TOWN OF SEWALL'S POINT  
FY 2019-20 DRAFT BUDGET

|  | Revised FY<br>2019<br>(Proposed<br>June 2019) | Projected<br>Yr End | 2020<br>Proposed<br>Budget | % change<br>from<br>Projected<br>Actuals | \$ change<br>from<br>Projected<br>Actuals |
|--|---|---------------------|----------------------------|--|---|
| <b>Non-Recurring Expenses</b>                      |   |                     |                            |  |   |
| <b>541.630 - Capital Construction</b>              |   |                     |                            |  |   |
| 541. S2S Sewer Conversion North TSP                | 77,000  | 77,000              | 423,000                    | 449.35%                                  | 346,000                                   |
| 541. Homewood Outfall                              |   | 24,000              | 86,250                     | 89.05%                                   | 62,250                                    |
| <b>541.675 - South Sewall's Point Road Phase 1</b> |   |                     |                            |  |   |
| 541.67P - Multi-Modal Path Bid Option              | 120,000                                       | 0                   | 0                          |  | -   |
| 541.67R - Education, Monitoring, Reports           | 20,000  | 0                   | 35,681                     |  | 35,681                                    |
| 541.67C - Construction, Land & Related             | 1,670,000                                     | 285,366             | 1,587,770                  | 456.4%                                   | 1,302,405                                 |
| 541.67S - CEI Services & Grant Mgmt                | 90,000  | 23,546              | 175,945                    | 647.2%                                   | 152,399                                   |
| 541.63D - Design & Permitting                      | 80,000  | 107,000             | 10,000                     | -90.7%                                   | (97,000)                                  |
| <b>Total - South Sewall's Point Rd Ph 1</b>        | <b>1,980,000</b>                              | <b>415,912</b>      | <b>1,809,396</b>           | <b>335.0%</b>                            | <b>1,393,484</b>                          |
| <b>Total 541.630 - Capital Construction</b>        | <b>2,057,000</b>                              | <b>516,912</b>      | <b>2,318,646</b>           | <b>348.6%</b>                            | <b>1,801,734</b>                          |
| <b>Annual Capital Maintenance</b>                  |   |                     |                            |  |   |
| 541.635 - Town Hall                                | 5,000   | 5,000               | 5,000                      | 0.0%                                     | -   |
| 541.632 - Parks & Landscaping                      | 35,000  | 35,000              | 5,000                      | -85.7%                                   | (30,000)                                  |
| 541.63R - Road & Bridge Improvements               | 45,000  | 45,000              | 143,599                    | 219.1%                                   | 98,599                                    |
| <b>541. - Total Annual Capital Maintenance</b>     | <b>85,000</b>                                 | <b>85,000</b>       | <b>153,599</b>             | <b>80.7%</b>                             | <b>68,599</b>                             |
| 519.64T - TH Equipment                             | 5,000   | 5,000               | 5,000                      | 0.0%                                     | -   |
| 521.64P - PD Equipment                             | 6,000   | 6,000               | 6,000                      | 0.0%                                     | -   |
| IT Replacement Costs (6 of 17 computers)           |   |                     | 10,200                     |  | 10,200                                    |
| Police Department Vehicles                         |   |                     | 144,000                    |  | 144,000                                   |
| <b>Total 541.64 - Furniture &amp; Equipment</b>    | <b>11,000</b>                                 | <b>11,000</b>       | <b>165,200</b>             | <b>1401.8%</b>                           | <b>154,200</b>                            |
| <b>Total Non-Recurring Expenses</b>                | <b>2,153,000</b>                              | <b>612,912</b>      | <b>2,637,445</b>           | <b>330.3%</b>                            | <b>2,024,533</b>                          |
| <b>TOTAL EXPENSE</b>                               | <b>4,427,159</b>                              | <b>2,740,965</b>    | <b>5,058,534</b>           | <b>84.6%</b>                             | <b>2,317,569</b>                          |
| Net Ordinary Income                                | (0)   | <b>483,438</b>      | 0                          | -100.0%                                  | (483,438)                                 |
| <b>Retained Unrestricted Cash</b>                  | <b>(0)</b>                                    | <b>483,438</b>      | 0                          | -100%                                    | (483,438)                                 |
| Net to Unrestricted Cash after Carryforwards       | <b>(372,553)</b>                              | <b>156,040</b>      | 0                          | <b>200%</b>                              | <b>(156,040)</b>                          |

SEWALL'S POINT GRANT PROJECTS RECAP

| THREE CAPITAL CONSTRUCTION PROJECTS                | Project Total Cost | Project Grants           |                             | TOWN COST AFTER REIMBURSEMENT GRANTS                     |                |                |                |                  |
|--|--------------------|--------------------------|-----------------------------|--|----------------|----------------|----------------|------------------|
| 1. South Sewall's Point Road Phase 1               | \$ 2,424,308       |                          | \$ 2,248,272                | \$ 176,036   |                |                |                |                  |
| 2. North Sewall's Point Septic to Sewer Conversion | \$ 500,000         |                          | \$ 500,000                  | \$ -   |                |                |                |                  |
| 3. Homewood Outfall Flood Control Project          | \$ 110,250         |                          | \$ 110,250                  | \$ -   |                |                |                |                  |
| SSPR Phase 1                                       |                    | Funding Sources per Task |                             |  |                |                |                |                  |
| TASK   | Task Start Date    | Task End Date            | Indian River Lagoon Council | TMDL2 (applied for)                                      | Town           | TMDL 1         | HMGP2          | Total Task Cost  |
| Land Purchase and Related Costs                    | 3/1/2019           | 5/1/2019                 |                             |  | 176,036        |                |                | 176,036          |
| Design/Permitting/ Project Mgmt                    | 5/22/2019          | 9/30/2019                |                             |  | 150,000        |                |                | 150,000          |
| Project Mgmt                                       | 5/22/2019          | 9/30/2021                | 15,000                      | 60,000   |                |                |                | 75,000           |
| Bidding  | 10/1/2019          | 11/1/2019                |                             | 5,000  |                | 5,000          |                | 10,000           |
| Construction Services /CEI /Project Mgmt           | 10/1/2019          | 10/30/2020               | 145,000                     | 250,772  |                | 445,000        | 877,500        | 1,718,272        |
| QAPP   | 8/1/2020           | 10/30/2020               |                             |  |                | 25,000         |                | 25,000           |
| Monitoring   | 11/1/2020          | 11/1/2021                |                             |  |                | 75,000         |                | 75,000           |
| Education  | 5/1/2020           | 11/30/2020               |                             | 30,000   |                | 20,000         |                | 50,000           |
| Final Report                                       | 11/1/2021          | 2/28/2022                |                             | 5,000  |                |                |                | 5,000            |
| Construction Engineer Inspector                    | 10/1/2019          | 10/30/2020               | 20,000                      | 90,000   |                | 30,000         |                | 140,000          |
| Reimbursable Costs                                 |                    |                          | 180,000                     | 440,772  | 150,000        | 600,000        | 877,500        | 2,248,272        |
| <b>Total Costs</b>                                 |                    |                          | <b>180,000</b>              | <b>440,772</b>   | <b>326,036</b> | <b>600,000</b> | <b>877,500</b> | <b>2,424,308</b> |
| Septic to Sewer North Sewall's Point               |                    | Start Date               | End Date                    | Funding Source: State of Florida Legislative Grant 43030 |                |                |                | 500,000          |
| S2S Design   | 77,000             | 8/1/2019                 | 10/1/2019                   |  |                |                |                |                  |
| S2S Construction                                   | 423,000            | 1/1/2020                 | 10/1/2020                   |  |                |                |                |                  |
| <b>TOTAL</b>                                       | <b>500,000</b>     |                          |                             |  |                |                |                | <b>500,000</b>   |
| Homewood Outfall                                   |                    | Start Date               | End Date                    | Funding Source: FEMA Hazard Mitigation Grant Program     |                |                |                | 110,250          |
| Homewood Design                                    | 24,000             | 6/1/2019                 | 10/1/2019                   |  |                |                |                | 24,000           |
| Homewood Construction                              | 86,250             | 6/1/2020                 | 10/1/2020                   |  |                |                |                | 86,250           |
| <b>TOTAL</b>                                       | <b>110,250</b>     |                          |                             |  |                |                |                | <b>110,250</b>   |

## SEWALL'S POINT GRANT PROJECTS RECAP

| GRANT FUNDS EXPENDITURE YEAR       |                |               |               |                |                |                |                |                | Annual Total     |
|------------------------------------|----------------|---------------|---------------|----------------|----------------|----------------|----------------|----------------|------------------|
| FY 2018 - 19                       | 77,000         | 24,000        |               | 89,876         |                | 326,036        |                |                | 516,912          |
| FY 2019 - 20                       | 423,000        |               | 86,250        | 90,124         | 345,772        |                | 496,000        | 877,500        | 2,318,646        |
| FY 2020 - 21                       |                |               |               |                | 90,000         |                |                |                | 90,000           |
| FY 2021 - 22                       |                |               |               |                | 5,000          |                | 104,000        |                | 109,000          |
| <b>TOTAL BUDGETED EXPENDITURES</b> | <b>500,000</b> | <b>24,000</b> | <b>86,250</b> | <b>180,000</b> | <b>440,772</b> | <b>326,036</b> | <b>600,000</b> | <b>877,500</b> | <b>3,034,558</b> |

| GRANT FUNDS RECEIVED YEAR                  |                |               |               |                |                |          |                |                | Annual Total     |
|--|----------------|---------------|---------------|----------------|----------------|----------|----------------|----------------|------------------|
| FY 2018 - 19                               | 77,000         | 24,000        |               |                |                |          |                |                | 101,000          |
| FY 2019 - 20                               | 423,000        |               | 86,250        |                | 345,772        |          | 496,000        |                | 1,351,022        |
| FY 2020 - 21                               |                |               |               |                | 90,000         |          |                |                | 90,000           |
| FY 2021 - 22                               |                |               |               | 180,000        | 5,000          |          | 104,000        | 877,500        | 1,166,500        |
| <b>TOTAL BUDGETED GRANT FUNDS RECEIVED</b> | <b>500,000</b> | <b>24,000</b> | <b>86,250</b> | <b>180,000</b> | <b>440,772</b> | <b>-</b> | <b>600,000</b> | <b>877,500</b> | <b>2,708,522</b> |

# TOWN OF SEWALL'S POINT



**PAMELA MAC'KIE WALKER**  
Town Manager

**TO: Town of Sewall's Point Commission**  
**FROM: Pamela Mac'Kie Walker, Town Manager**  
**SUBJECT: Agenda Item 3**  
**Bond Terms Clarification for Debris Hauler Agreement**  
**Commission Workshop, June 11, 2019**

---

The Town Engineer will present the status of execution of the Emergency Debris Hauler Agreements.

As of this writing, the status is as follows:

- Custom Tree Care Disaster Response of Topeka, Kansas has provided a Bid Bond and agreed to the 2 day notice to provide a Performance Bond;
- Sunshine Land Design and Mancil's of Stuart, Florida reports to the Town Engineer that they cannot get Bid Bonds but can get a \$50,000 Performance Bond that could expand with 14 days' notice when a storm is imminent; and
- Mancil excluded all Bonds in their bid and advised the Town Engineer that they will require their contract to provide that they will be reimbursed the cost of the bonds. The Town Engineer reports that the \$50,000 Performance Bond will cost \$846.30 total for the three-year term of the contract, and the cost of the expanded Performance Bond in the amount of \$390,937.50 will be \$6,620.25.