

FRANK FENDER
Mayor

VINNY BARILE
Vice Mayor

JAMES W. CAMPO, CFP
Commissioner

DAVID KURZMAN
Commissioner

KAIJA MAYFIELD
Commissioner

TOWN OF SEWALL'S POINT



MICHELLE LEE BERGER
Town Manager

APRIL STONCIUS, CMC
Town Clerk

TINA CIECHANOWSKI
Chief of Police

JACK REISINGER
Building Official
Public Works Director

CHERYL DEMPSEY
Finance Director

**RFQ 2020-001 Evaluation Committee
Meeting at Town Hall
July 9, 2020 at 2:00 PM**

Invited to participate on the Evaluation Committee are Michelle Berger, Town Manager, Jack Reisinger, Town Building Official, Leo Repetti, MCU Engineer, James Gorton, Martin County Public Works Director

I. CALL TO ORDER

Roll Call

II. PUBLIC COMMENT

III. DISCUSSION

1. CEI Services – Determination of Qualifications

Town Manager

- a. Determine whether the two qualifications are responsive to the RFQ's requirements and whether each firm is qualified to provide the services (capabilities of the firm, adequacy of personnel, past record of performance, experience of the firm, proper licensing/certifications, etc.)
- b. Make a determination that the RFQ was adequately advertised (since there are less than 3 firms)

2. Rank each firm on the criteria listed in the RFQ in accordance with the point system

- a. The Committee should calculate all points for each firm

3. Publicly announce the ranking

IV. Adjourn