

KAIJA MAYFIELD
Mayor

JAMES W. CAMPO, CFP
Vice Mayor

FRANK FENDER
Commissioner

DAVID KURZMAN
Commissioner

JOHN TOMPECK
Commissioner

TOWN OF SEWALL'S POINT



MICHELLE LEE BERGER
Town Manager

APRIL C. STONCIUS, CMC
Town Clerk

TINA CIECHANOWSKI
Chief of Police

JACK REISINGER, CBO
Building Official

CHERYL DEMPSEY, CGFO
Finance Director

**RFQ 2021-002 Audit Evaluation Committee
Meeting at Town Hall
May 13, 2021 at 1:00 p.m.**

Committee Members: Kaija Mayfield, Nicolas Ferraro, and Michelle K. Preiksaitis

I. CALL TO ORDER

a. Roll Call

II. PUBLIC COMMENT

III. DISCUSSION

1. Auditing Services – Determination of Qualifications

a. Determine whether the qualifications are responsive to the RFP's requirements and whether responsive firms are qualified to provide the services (capabilities of the firm, adequacy of personnel, past record of performance, experience of the firm, proper licensing/certifications, etc.)

b. Make a determination that the RFP was adequately advertised

2. Rank each firm on the criteria listed in the RFP in accordance with the point system

a. The Committee should calculate all points for each firm

3. Publicly announce the ranking

IV. ADJOURN



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