



August 28, 2023
TOWN OF SEWALL'S POINT, FLORIDA

ADDENDUM NO. 1
PROFESSIONAL SERVICES AND CEI SERVICES
FOR VARIOUS TOWN PROJECTS
RFQ NO. 2023-002

This addendum is hereby incorporated into the solicitation documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining, deletions are indicated by ~~strikethrough~~.

Question No. 1: Have been any drainage or utility studies, or master plans done for the Town?

Answer to No. 1: There is currently no completed study.

Question No. 2: Has the Town completed any drainage projects recently?

Answer to No. 2: The Town has completed Phase 1 of the resiliency project for South Sewall's Point Road.

Question No. 3: Who are the incumbent firms?

Answer to No. 3: CAPTEC Engineering, who will be remaining.

Question No. 4: Are the forms (Exhibit B, C, D, E, F, G, and H) included in the page limit for Tab C?

Answer to No. 4: No. See also Answer to No. 8, below.

Question No. 5: Does the City prefer that the Prime is an MBE certified, or teaming with an MBE sub-consultant is sufficient?

Answer to No. 5: The Prime contractor is not required to be certified as a minority business enterprise. Regarding subcontracting with MBEs, see Section 1.1, pp. 3-4, and Exhibit I, item W (page 35)

Page 12, Tab G, is corrected to read as follows:

G. Evidence of minority business enterprise (unlimited)

Where applicable, Firms shall provide their certification as a minority business enterprise in accordance with Chapter 287, Florida Statutes.

Question No. 6: Will the town accept MBE Certifications from a subconsultant on our team, or does the prime need to be a certified MBE firm for Tab G: Evidence of Minority Business Enterprise?

Answer to No. 6: Please see Answer to Question No. 5, above. Regarding subcontracting with MBEs, see Section 1.1, pp. 3-4 , and Exhibit I, item W (page 35)

Question No. 7: Since this RFQ is to be submitted electronically via DemandStar, Tab C: References & Materials, states this section is not to exceed 30 double-sided pages plus the form. However, if this is electronic, does this mean the 30-double sided pages is 60 single-sided pages?

Answer to No. 7: Yes. 60 single-sided pages equals 30 double-sided pages. See also Answer to No. 8, below.

Question No. 8: Tab C: References & Materials, states this section is not to exceed 30 double-sided pages plus the form. Please confirm which form the Town is referencing for this section.

Answer to No. 8: Please disregard the phrase “the form.” There is no reference form. References & Materials should not exceed 30 double-sided pages or 60 single sided pages. The heading for Tab C: References & Materials is amended to read as follows:

C. References & Materials (not to exceed 30 double-sided or 60 single-sided pages ~~plus the form~~).

PLEASE FORWARD A SIGNED COPY OF THIS ADDENDUM TO: AStoncius@sewallspoint.org

Receipt of Addendum No. 1 acknowledged by:

Authorized Signature

Date Signed

Print Name

Title

Name of Firm

**All of the other information remains the same.
** END OF ADDENDUM No. 1 ****