

JOHN TOMPECK
Mayor

FRANK FENDER
Vice Mayor

DAVID KURZMAN
Commissioner

KAIJA MAYFIELD
Commissioner

TOWN OF SEWALL'S POINT



ROBERT DANIELS-ICMA-CM
Town Manager

APRIL C. STONCIUS, MMC
Town Clerk

TINA CIECHANOWSKI
Chief of Police

JACK REISINGER, CBO
Building Official/PW Director

MARIA PIERCE
Finance/HR Director

Regular Town Commission Meeting Minutes
February 13, 2024
6:00 p.m.

I. CALL TO ORDER

Mayor Tompeck called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance to the Flag

Mayor Tompeck led the assembly in the Pledge of Allegiance.

b. Roll Call

The Town Clerk called the roll with the following Commissioners present: Mayor Tompeck, Commissioner Kurzman, and Commissioner Mayfield. Vice Mayor Fender was not present and arrived at 6:15 p.m.

II. PROCLAMATIONS AND PRESENTATIONS

a. 2023 Officer of the Year – Joseph Sabol

Chief Ciechanowski gave the Officer of the Year presentation that was awarded to Officer Joseph Sabol, who thanked the Commission for the recognition.

III. PUBLIC COMMENT ON NON-AGENDA ITEMS- PLEASE SUBMIT A COMMENT CARD TO THE TOWN CLERK PRIOR TO THE START OF THE MEETING AND LIMIT YOUR COMMENTS TO THREE MINUTES. *If the thirty (30) minute time period has been exhausted, the Commission will entertain any remaining comments near the end of the meeting with the same three (3) minute per person time limitation.*

There were no public comments to be heard.

IV. ADDITIONS, DELETIONS OR CHANGES TO THE AGENDA

There were no changes made to the Agenda.

V. APPROVAL OF AGENDA

There being no discussion, Commissioner Mayfield **moved** to approve the Agenda. Commissioner Kurzman **seconded** the motion, which **passed unanimously** by roll call vote.

VI. CONSENT AGENDA

- a. Minutes – January 23, 2024**
- b. Police Department Quarterly Report**
- c. CAPTEC Engineering - Amendment #2 - Debris Management Agreement**

There being no discussion, Commissioner Mayfield **moved** to approve the Consent Agenda. Commissioner Kurzman **seconded** the motion, which **passed unanimously** by roll call vote.

VII. PUBLIC HEARING - ORDINANCE - SECOND READING

There was nothing scheduled under this item.

VIII. PUBLIC HEARING - ORDINANCE - FIRST READING

There was nothing scheduled under this item.

IX. RESOLUTIONS

There was nothing scheduled under this item.

X. OLD BUSINESS

a. Final Approval for Commission Chambers Rental

The Town Manager introduced the item and stated that the User Agreement fee would be implemented on March 1, 2024. He clarified that the HOA and POA meetings in February that were rescheduled to March from February, due to the Master Stormwater Plan resident input meetings, would have their fees waived.

There being no further discussion, Commissioner Kurzman **moved** to approve the User Agreement for the Town Commission Chambers. Commissioner Mayfield **seconded** the motion, which **passed unanimously** by roll call vote.

XI. NEW BUSINESS

There was nothing scheduled under this item.

XII. DISCUSSION

a. Road Project Update – Town Engineer

The Town Engineer stated that the eight (8) Master Stormwater Plan meetings were underway, in order to communicate the information to the community. He pointed out that he also reviewed all of the projects that were currently underway in the Town.

The Town Engineer provided a summary of the grant projects. He stated that Phase 1 included the area of High Point and Sewall's Meadow, which was completed in November of 2021 and that the Phase 2 project had just began construction from High Point to Rio Vista. The Town Engineer advised that the bid for the design would be advertised in July of 2024. He said that for Phase 3, the water and sewer lines would be installed prior to the roadway and drainage construction, and that there was a savings on the project by utilizing sub-contractors. The Town Engineer advised that Martin County Utilities provided the funds for the water main improvements, as well as there was a grant obtained for the low pressure force mains.

The Town Engineer stated that grants from FEMA were based on storm events and that the Dorian storm event was referenced in Phase 2 of the handout provided. The Town Manager stated that in reference to the Phase 3 construction, the FEMA portion was the Town's property located at 78 South Sewall's Point Road, which was a priority to complete.

The Town Engineer continued that Martin County owned and maintained North Sewall's Point Road and that the county administrator would be placing it on their CIP in March, which would help to provide funding for the STA.

The Town Engineer stated that the septic to sewer for the commercial area had been completed and the permits were certified. He advised that a DEP grant reimbursement was received in the amount of \$185,000 for the work on the grinders.

The Town Engineer said that there were 706 sewer connections proposed for South Sewall's Point Road and that a DEP grant had been obtained in the amount of \$8.4 million. He explained that the connection fee that was paid to hook-up would be applied to the match for the grant. He explained that Option 1 included low pressure force mains with the first part containing 169 connections and the second part containing 171 connections, as the county had only approved 340 connections. The Town Engineer stated that Part 1 was under construction currently by Jamie Underground with a completion date in May that would be installed up to Rio Vista and was at the end of the Phase 3 project.

Commissioner Kurzman requested clarification on whether hook-up were mandatory once the connection was installed in front of a home. The Town Engineer responded that he was not aware of any mandatory requirements unless the septic tank failed, but would double-check with Martin County Utilities.

XIII. COMMISSION AND STAFF CLOSING COMMENTS

a. STAFF

The Town Manager stated that Town Hall would be closed on February 19, 2024, in observance of Presidents Day.

b. COMMISSIONERS

Mayor Tompeck requested more exposure when posting upcoming board meetings, such as the Charter Review Committee. The Town Manager responded in the affirmative and announced the next Charter Review Committee meeting would be held on Monday, September 26, 2024, beginning at 3:00 p.m. in the Commission Chambers. He stated that he would provide the Commission a final report of the committee's recommendations at the March 12, 2004, Commission meeting.

Commissioner Kurzman recommended a once a month email blast of all meetings to the residents for the upcoming six weeks. The Town Manager stated that over exposure of meetings could work to a disadvantage. Commissioner Mayfield pointed out that it was hard to determine where to find the information as there were so many avenues, and did not want to over-saturate the process. She recommended a notification that entailed the information could always be viewed on the Town Hall bulletin board, as it was a small town. Vice Mayor Fender concurred with more notice options for the residents.

XV. ADJOURN

There being no further business, the meeting adjourned at 7:15 p.m.

APPROVED:



Mayor John Tompeck, Presiding Officer

ATTEST:



April C. Stoncius, Town Clerk

Minutes approved at the meeting of: February 27, 2024