

VINNY BARILE
Mayor

FRANK FENDER
Vice Mayor

JAMES W. CAMPO, CFP
Commissioner

DAVID KURZMAN
Commissioner

KAIJA MAYFIELD
Commissioner

TOWN OF SEWALL'S POINT



PAMELA MAC'KIE WALKER
Town Manager

CHERYL WHITE, MMC
Town Clerk

TINA CIECHANOWSKI
Chief of Police

JOHN ADAMS
Building Official

**ADDENDUM TO FINAL BUDGET
HEARING AND SPECIAL MEETING
September 26, 2019
5:05 P.M. or soon thereafter**

Staff Requests Addition of the Following Two (2) Agenda Items:

1. Telephonic Participation Finding
10. Selection of Finalists for Town Manager Position

It is the policy of the Sewall's Point Town Commission that all persons addressing a town board or attending a Town board meeting shall conduct themselves in a manner that does not disrupt the orderly and efficient conduct of the meeting. Boisterous or unruly behavior; threatening or inciting an immediate breach of the peace; or use of profane, slanderous or obscene speech will not be tolerated and could result in ejection from the meeting after warning from the presiding officer.

In accordance with the provisions of the Americans with Disabilities Act (ADA) this document may be requested in an alternate format. Persons in need of a special accommodation to participate in this proceeding shall, within 3 working days prior to any proceeding, contact the Town Clerk's office, One South Sewall's Point Road, Sewall's Point, Florida 34996 (772)287-2455. If any person decides to appeal any decision made by the Town Commission with regard to any matter considered at such meeting or hearing, s/he will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

TOWN OF SEWALL'S POINT



PAMELA MAC'KIE WALKER
Town Manager

TO: Town of Sewall's Point Commission
FROM: Pamela Mac'Kie Walker, Town Manager
SUBJECT: Agenda Item 1 (*Request to Add*)
Telephonic Participation in Meeting
Town Commission Meeting, September 26, 2019

Background: Florida Attorney General Opinion AGO 03-41 provides as follows regarding the telephonic participation of Commissioners in a Town Meeting:

Accordingly, it is my opinion that where a rule or statute contemplates that a meeting will be held in a public place with the members physically present, the participation of an absent member in the meeting by telephone conference should be permitted only in extraordinary circumstances and when a quorum of the board members is physically present at the meeting. Whether the absence of a member due to a scheduling conflict constitutes such a circumstance is a determination that must be made in the good judgment of the board

Recommendation: A quorum for the meeting being physically present, staff recommends that the Commission determine that Vice Mayor Fender's scheduling conflict meets the standard of extraordinary circumstances described in Florida Attorney General Opinion AGO 03-41 to permit his telephonic participation in the meeting.

TOWN OF SEWALL'S POINT



TO: Town of Sewall's Point Commission
FROM: Cheryl White, Town Clerk
SUBJECT: Town Manager Recruitment Process.

Background: On September 18, 2019 The Town Commission selected 10 semi-finalist to begin the Town Manager recruitment process. Semi-Finalist candidates interested in the position were asked to complete a professional assessment by September 25, 2019, 12:00 noon. On September 24, 2019 the ICMA/FCCMA Senior Advisor, Dan Kleman provided the Town Commission with his recommended semi-finalists. The candidate summary is compiled below.

Recommendation: The Town Commission will need to discuss and approve the following items:

1. Choose final candidates to interview.
2. Confirm the Interview Date of October 10, 2019
3. Develop and approve procedures for candidate interviews.
4. Approve background screening menu. (The Senior Advisor Program does not provide this service)
5. Discuss travel stipend for out of state candidates.
6. Develop the selection process.

Candidates Completion of HR Avatar: Frank D'Ambra, Thomas Bradford, Michelle Lee Berger, Bogdan Vitas, Lawrence McNaul, Jason Lawrence, Traci Fox, Phyllis Grover.

ICMA/FCCMA Senior Advisor Recommendation: Michelle Lee Berger, Thomas Bradford, Jason Lawrence, Bogdan Vitas, and (Withdrawn Candidate) James McCroskey .

Candidate who did not complete HR Avatar Assessment: Christopher Quirk

Withdrawn Candidate: James McCroskey,